



Universal Surveillance & Security System Questions & Answers

The following questions have been asked concerning the Oakbrook Terrace Park District's Universal Surveillance & Security System Project. All questions were submitted no later than the end of the second site visit, which took place on Wednesday, April 29th.

General Project Questions

1. How is this project being funded?

- o The Universal Surveillance & Security System is included in the District's three-year capital improvement plan (2026-2028). These capital projects are primarily funded through property tax revenues. To support the plan, the District issues a three-year General Obligation Bond, which is repaid over that same three-year period through the Debt Service Fund.

2. Do you have a preference between cloud and on premises, or will you decide based on cost?

- o Regarding cloud-based versus on-premises solutions, the District is open to either option. Cost will be a factor, but not the sole consideration. If the proposed system includes licensing requirements (as is common with some cloud-based platforms), please include five (5) years of licensing in your proposal. Ultimately, we are seeking a reliable, modern system that offers strong performance along with user-friendly access and management.

3. Please confirm the requirement to include five (5) years of licensing in the proposal.

- o If licensing is required for the cameras/platform, five (5) years of licensing should be included in the proposal.

4. Are you looking to keep or move away from the current brand of cameras there?

- o The Park District currently operates three different surveillance systems across our facilities. These systems vary in age and capability – from units that are over 10 years old (and therefore lack many of the advancements in modern camera technology) to newer, but relatively basic systems (e.g., Ring cameras). While we do not have the specific brand information for all existing equipment, the proposed system does not need to align with what we currently have.

- 5. Is there a preferred video management system (VMS) or manufacturer?**
 - o No, the Park District does not have a preferred video management system or manufacturer.

- 6. Do you want remote viewing?**
 - o Yes, the Park District would like to be able to view footage of all facilities remotely.

- 7. Are pathways/conduit existing, or should new conduit be included in our scope?**
 - o Existing pathways/conduit are present for most cameras. Any new cameras/intercom units (one at the Heritage Center, four at the Nature Center/Maintenance Garage, and three at the Fitness Center) will require new conduit that should be included in your scope.

- 8. Are there any restrictions for above ceiling or exterior routing?**
 - o To our knowledge, no, there are no restrictions for above ceiling or exterior routing. All exterior cables should utilize weather-rated conduits and fittings per code.

- 9. Should existing cabling be reused, or is new cabling required back to the headend?**
 - o Existing cabling can be reused, unless otherwise determined when installation begins. Some cameras are in new locations, and those will require new cabling to be run.

- 10. Please confirm responsibility for providing 120V power where required (intercoms, wireless bridge, access control panels).**
 - o Yes, the Park District will provide 120V power where required.

- 11. Are there any specific requirements for as-built documentation and training?**
 - o Outside of what is listed in the RFP – installer will provide as-built documentation, IP device list, and configuration summary upon completion – there are no specific requirements for as-built documents. Basic staff training would be expected to ensure that staff are equipped to utilize the system.

- 12. What internet is at all buildings?**
 - o Xfinity (Comcast) is the internet provider at the Heritage Center, the Nature Center, and the Fitness Center. There is currently no internet at the Maintenance Garage, which is why a wireless bridge has been included in the RFP.

- 13. Are all facilities connected through a VPN?**
 - o Yes, all facilities are connected through a VPN.

- 14. Are all buildings on the same network?**
 - o Yes, all facilities are on the same network.

15. Will the VLAN be segmented?

- o Yes, the VLAN will be segmented. Coordination with the District's IT contractor will be required for IP addressing, VLAN configuration and segmentation, and network access and permissions.

Project Requirements

1. Does the Oakbrook Terrace Park District require prevailing wage?

- o Yes, the full scope of prevailing wage requirements can be reviewed below.

In compliance with Section 4 of the Illinois Prevailing Wage Act, 820 ILCS 130/4, the contractor acknowledges that they must pay not less than the applicable rate of prevailing wages for each craft or type of worker involved in executing the contract or performing the work. The prevailing wage rates can be found on the Department of Labor's official website or determined by the court on review. It is mandatory for both the contractor awarded the contract and any subcontractors to comply with these specified rates and ensure that all laborers, workers, and mechanics employed by them are paid accordingly.

In accordance with Section 5 of the Illinois Prevailing Wage Act, 820 ILCS 130/5, et. seq., the contractor must submit a certified payroll on a monthly basis to the Department of Labor through their online database. This certified payroll serves as a record of the wages paid to workers involved in the project and ensures compliance with prevailing wage regulations.

By including these provisions in this Request for Proposals, the District establishes its expectation for contractors to adhere to prevailing wage rates and submit certified payrolls as required by the Illinois Prevailing Wage Act. Contractors interested in providing proposals must understand and agree to comply with these requirements. Failure to comply with these requirements will result in the rejection of the proposal.

2. What are the District's certificate of insurance (COI) requirements?

- o The District's insurance requirements can be reviewed below.

The Contractor and its Subcontractors shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described below or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Illinois. The District and the Architect shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents. Notwithstanding anything to the contrary in the Contract

Documents, Contractor shall purchase and maintain the types and amounts of the following insurance coverage:

Commercial General and Umbrella Liability Insurance

Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insurance contract (including the tort liability of another assumed in a business contract).

Business Auto and Umbrella Liability Insurance

Contractor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

Workers' Compensation Insurance

Contractor shall maintain workers' compensation and employer's liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease. Contractor waives all rights against the Oakbrook Terrace Park District and its officers, officials, employees, volunteers, and agents for recovery of damages arising out of or incident to the Contractor's activities.

Umbrella Coverage *Per occurrence as shown below and in the aggregate, with a limit of not less than \$5,000,000 per incident with coverage at least as broad as the underlying policies.*

Heritage Center

- 1. Are there any interior cameras at the Heritage Center?**
 - o No, the Heritage Center portion of the project only has exterior cameras.

- 2. Are there Cat 6 cables at the Heritage Center?**
 - o Yes, the existing cables at the Heritage Center are Cat 6.

Nature Center/Maintenance Garage

- 1. Can you confirm the distance and line-of-sight between the Maintenance Garage and Nature Center?**
 - o The distance between the Maintenance Garage and the Nature Center is approximately 65'. It is a clear line-of-sight with no visible obstructions.
- 2. Are there any bandwidth or performance requirements if any?**
 - o The bandwidth of the wireless bridge should comfortably support the outdoor quad camera at the Maintenance Garage.
- 3. Will the Park District provide a dedicated electrical outlet at the Maintenance Garage?**
 - o Yes, the Park District will provide a dedicated electrical outlet at the Maintenance Garage.
- 4. Where is the power at the Maintenance Garage?**
 - o The electrical panel is immediately inside the employee entrance of the Maintenance Garage.
- 5. Does the Nature Center have an attic?**
 - o No, the Nature Center does not have an attic; however, there is a crawl space above the classroom.

Fitness Center

- 1. Should the camera footage be on a display monitor at the Fitness Center?**
 - o Yes, staff should have the ability to view camera footage on a display monitor. If the system is on-premises and requires a direct wired connection, the necessary infrastructure is already in place. Alternatively, we could utilize a second monitor with our Fitness Center front desk computer that would allow staff to access camera footage from the applicable platform.
- 2. What are your Fitness Center hours?**
 - o Monday-Thursday, 11:00am-9:00pm and Friday, 8:00am-4:00pm
 - o These hours will likely change beginning September 2026.

Access Control (Optional)

- 1. Should access control be included as an alternate or submitted separately?**
 - o The Park District would prefer for the access control portion to be included as an alternate.

2. Is there a preferred platform or credential type?

- o No, the Park District does not have a preferred platform. The District is flexible on credential type, but if mobile access is an option, we would also want an alternative (e.g., fob, key card, etc.) for any staff who are hesitant to use their phone.

3. Please confirm locking hardware type (maglock vs. electric strike) and fire alarm integration responsibility, if needed.

- o Our doors, while new, are currently manual, utilizing a pull handle on the outside and crash bar on the inside. These would need to be retrofit for the most appropriate hardware type. Because we are a public-facing facility, fire alarm integration would be necessary.

4. What brand of doors are at the Heritage Center and Fitness Center?

- o The doors that would utilize the access control function are Special Lite doors. They were installed by Anderson Lock.

5. Should access control be integrated into the intercom system at the Heritage Center and the Fitness Center?

- o Ideally, yes, access control should be integrated into the intercom system. However, the access control component will drive the cost of the project, which is why it is being listed as optional. Vendors may propose an intercom system without access control and, if they choose to include pricing for access control at the Heritage Center and Fitness Center, should indicate whether and how the intercom can be integrated with that system.