

**OAKBROOK TERRACE COMMUNITY PARK DISTRICT**  
**15325 Ardmore Avenue . Villa Park IL 60181**

**BOARD OF COMMISSIONERS**

Roger Sweitzer, President  
Susan Lugo, Vice President  
Bill Cizek, Treasurer  
Maryann Neffke, Secretary  
Dan Flanagan, Commissioner

**MEETING AGENDA**

February 26, 2015

7:00 p.m.

- I. Call To Order
- II. Minutes of Previous Meeting
- III. NEDSRA
- IV. Financial Reports
- V. Legal
- VI. Old Business
  - a. Krilich Property
  - b. Heritage Park Redevelopment: Design Perspectives
- VII. New Business
  - a. Review of Executive Session Minutes
  - b. Capital Purchasing Policy (draft)
- VIII. Reports
  - a. Lake View Nature Center
  - b. Recreation & Fitness Center
  - c. Marketing
  - d. Parks & Administration
- IX. Public Comment
- X. Executive Session
- XI. Next Meeting: *March 26th @ 7:00 p.m.*
- XII. Adjournment

*Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 630-627-6100, at least 48 hours prior to the meeting.*

**Oakbrook Terrace Community Park District**  
**1S325 Ardmore Avenue . Villa Park IL 60181**

**MINUTES**

*February 26, 2015*

Minutes of a regular meeting of the Board of Commissioners of the Oakbrook Terrace Community Park District held on February 26, 2015 at 7:00 p.m., at the Heritage Center, 1S325 Ardmore Avenue, Villa Park, DuPage County, Illinois.

**CALL TO ORDER**

Roll Call: Dan Flanagan, William Cizek, Maryann Neffke, Roger Sweitzer.

Commissioners absent from the meeting: Susan Lugo.

Staff present: Mike Gianastasio, Recreation Superintendent; Cathy Fallon, Executive Director; Lauri Bauer, Recording Secretary.

Guests present: Tory Lezza.

President Sweitzer called the meeting to order at 7:00 p.m.

**MINUTES**

Approval of the minutes of the January 15, 2015 Regular Meeting, as amended. Motion to approve: Commissioner Flanagan; Second: Commissioner Cizek. The motion passed; there were no votes in opposition and no abstentions from voting.

Approval of the Executive Session of January 15, 2015. Motion to approve: Commissioner Flanagan; Second: Commissioner Cizek. The motion passed; Commissioner Neffke voted in opposition; Commissioner Lugo was absent from voting.

**NEDSRA**

Director Fallon reported that the Executive Director search has started. More information will follow when it becomes available.

**FINANCIAL REPORTS**

Commissioner Flanagan asked some questions which Director Fallon answered.

Upon motion made by Commissioner Cizek, seconded by Commissioner Flanagan, the January disbursements are approved with Commissioners Flanagan, Cizek, Neffke, Sweitzer voting in

favor. There were no votes in opposition and no votes in abstention. Commissioner Lugo was absent for the voting.

Upon motion made by Commissioner Cizek, seconded by Commissioner Flanagan, the financial reports for January are approved with Commissioners Flanagan, Cizek, Neffke, Sweitzer voting in favor. There were no votes in opposition and no votes in abstention. Commissioner Lugo was absent for the voting.

## **LEGAL**

Director Fallon has two meetings scheduled with the City.

## **OLD BUSINESS**

Director Fallon reported that the County had never been notified with regard to the plantings. Director Fallon will therefore, ask the County to do the plantings.

### **Heritage Park Redevelopment**

Director Fallon reported that work is being done on the PARC grant. Nothing is being done on the property for the OSLAD grant. Work on the annexation continues.

### **Website Updates**

Director Fallon stated that she sent the links for the website work. There was no preference among the commissioners. Director Fallon feels the company with park district experience is better.

## **NEW BUSINESS**

### **Review of Executive Session Minutes**

President Sweitzer reported that Executive Session minutes have been reviewed and recommended releasing the following: May 22, 2008, June 26, 2008; August 21, 2008, January 22, 2009, July 23, 2009, August 27, 2009, October 22, 2009, March 25, 2009, May 27, 2010, August 26, 2010, March 24, 2011, March 21, 2013.

Upon motion made by Commissioner Flanagan, seconded by Commissioner Neffke, the Executive Session minutes for the dates delineated above are released and are no longer considered closed to the public. The motion passed with a majority of Commissioners voting in favor; there were no votes in opposition and no abstentions from voting. Commissioner Lugo was absent for the voting.

### **Purchasing Policy**

Director Fallon explained the capital purchasing policy which will be in the board package for the next few months and asked Commissioners to review the policy.

## **REPORTS**

### **Lake View Nature Center**

Ms. Knight's report is included. Frosty's Winter Play Date was a success.

**Recreation & Fitness Center**

Commissioner Neffke asked about the improvements at the Fitness Center. Commissioner Neffke asked how many members are free compared to the number of paid members. For next month, the information will be noted.

Mr. Gianastasio noted how hard Ms. Spreitzer and Mr. Bell are working and as a team.

**Marketing**

Ms. Long is developing a marketing plan. Director Fallon reviewed several marketing projects.

**Parks & Administration**

Director Fallon looked at rental fees; the break even fee is the resident rate. For now, rentals are covering their fees. Director Fallon recapped the work being done to bring the District to a competitive level. Director Fallon stated that programs should be self-sustaining.

The ice rink has sustained damage and it is not holding water. Director Fallon wants to wait a year before a new ice rink is purchased. The original location was not a good one. Next year, the rink will go onto the ball field. Due to the experience from this year, operation of the ice rink will improve.

In the Parks Department, leadership is lacking. Director Fallon also does not have enough time to supervise the Parks Department. This is being worked on to include in the budget and to prioritize responsibilities.

**PUBLIC COMMENT**

None.

**EXECUTIVE SESSION**

None.

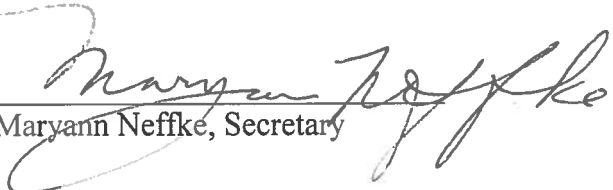
**NEXT MEETING**

The next meeting will be March 26<sup>th</sup> at 7:00 p.m.

**ADJOURNMENT**

Upon motion made by Commissioner Neffke, seconded by Commissioner Cizek, approved by all, the meeting adjourned at 7:50 p.m.

  
Roger Sweitzer, President

  
Maryann Neffke, Secretary