

**Oakbrook Terrace Community Park District  
15325 Ardmore Avenue,  
Oakbrook Terrace, IL 60181  
Minutes**

**September 28, 2021**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on September 28, 2021 at 7:00PM held at the Heritage Center, 15325 Ardmore Ave, Oakbrook Terrace, IL

**Call to Order:** President Sweitzer called the meeting to order at 7PM

**Roll Call:** Commissioner Berkshire, Commissioner Flanagan, Commissioner Joy, Commissioner Sweitzer

**Commissioner absent:** Commissioner Lugo

**Staff Present:** Cathy Fallon, Executive Director, Antonio Washington, Business Manager, Shannon Elsey, Superintendent of Recreation and interim Recreation Supervisor,

**GUESTS:** Barbara Witkowska

**PUBLIC COMMENT:** Ms. Witkowska came to address the Board and explain her concerns about Drennon Park.

**BOARD COMMUNICATIONS:** None

**MINUTES OF PREVIOUS MEETING**

Motion to approve minutes from August 24, 2021 by Commissioner Flanagan, second Commissioner Berkshire, no votes in abstention and no votes in opposition, minutes have been approved.

**FINANCIAL REPORTS**

- Financial Statements and Profit Loss Report – Motion to approve financial statements and profit loss report for month of August made by Commissioner Berkshire, second Commissioner Flanagan no votes in abstention nor opposition, motion to approve September financial statements and profit loss report passed.
- Disbursements: Motion to approve September disbursements made by Commissioner Berkshire second by Commissioner Sweitzer, no votes in abstention nor opposition, motion to approve August disbursements passed.

**NEDSRA** Refer to Director Fallon's report for upcoming events.

**LEGAL** Nothing to report

## **OLD BUSINESS**

- **Dorothy Drennon Park:** Discussed the concerns remaining about Dorothy Drennon Park. Director Fallon will reach out to the Landworks and Hitchcock to discuss the concerns to remedy the situation.
- **Fitness Center Operations:** Fitness Center continues to have a steady membership of 25 members. Continuing to evaluate operations.
- **Holiday Policy:** The Holiday Policy revision was discussed with the Board. Motion to approve the Holiday Policy revision by Commissioner Flanagan, second Commissioner Berkshire, no votes in abstention and no votes in opposition, minutes have been approved.
- **Compensation Policy:** This is a new policy that is being put into place to notarize what is already occurring. Motion to approve the Compensation Policy by Commissioner Berkshire, second Commissioner Sweitzer, no votes in abstention and no votes in opposition, minutes have been approved.

## **NEW BUSINESS:**

- **Annual Audit:** The Annual Audit was presented to the Board of Commissioners for review.

## **DEPARTMENT REPORTS**

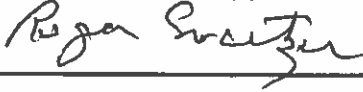
- Mr. Kozlowski's report is included with Superintendent Bell's report.
- Fitness: Mr. Treichel's report is included with Superintendent Bell's report
- Superintendent Bell's report is included.
- Superintendent Elsey's is included
- Ms. Saletta's report is included in Superintendent Elsey's report
- Ms. Potosnak's marketing report is included with Superintendent Elsey's report
- Ms. Reed's registration clerk report is included with Superintendent Elsey's report
- Administration: Refer to Director Fallon's report.

**EXECUTIVE SESSION:** Motion to adjourn regular session and to enter executive session at 9:15pm was made by Commissioner Flanagan, Second by Commissioner Berkshire, no votes in abstention meeting began at 9:15 PM. Motion to adjourn executive session at 10:45pm with no action being taken from executive session, and enter to regular session made by Commissioner Berkshire, Second by Commissioner Flanagan, no votes in abstention nor opposition meeting adjourned at 10:45 PM. Motion to adjourn made by Commissioner Flanagan, Second by Commissioner Berkshire, no votes in abstention nor opposition meeting adjourned at 10:45 PM

**NEXT MEETING** *Regular Meeting October 26, 2021@7:00PM*

## ADJOURNMENT

Motion to adjourn made by Commissioner Flanagan, Second by Commissioner Berkshire, no votes in abstention nor opposition meeting adjourned at 10:45 PM



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Roger Sweitzer, President



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Cathy Fallon, Secretary