

Oakbrook Terrace Community Park District
15325 Ardmore Avenue
Oakbrook Terrace, IL 60181
September 26, 2023
Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held September 26, 2023

Call to Order: President Sweitzer called the meeting to order at 7:00pm

Roll Call: Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: None

Staff Present: Shannon Eley, Executive Director, Patrick Manieri, Superintendent of Parks & Facilities, and Lauren Jevaney, Superintendent of Recreation

Guests: Daniel Flanagan

PUBLIC COMMENT

Commissioner Rispens asked about lights at Drennon Park because they were not working consistently. Superintendent Manieri reported that the lights are solar, and depending on weather, they may not work efficiently.

BOARD COMMUNICATIONS

None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from August 22, 2023 made by Commissioner Rispens, second by Commissioner Joy, two votes in abstention, no votes in oppositions, minutes approved.

MINUTES OF SPECIAL MEETING HELD SEPTEMBER 12, 2023

Motion to approve the minutes from Special Meeting made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, minutes were approved.

FINANCIAL REPORTS

Motion to approve financial statements from August 2023 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report for August 2023 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for month of August 2023 made by Commissioner Lugo, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report

LEGAL

There have been no legal updates since the last board meeting.

OLD BUSINESS

Motion to approve audit report FY 2022-23 completed by Evans, Marshall and Pease made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, audit report is approved.

Updates regarding playground concepts for Terrace View Park: Hitchcock was given feedback regarding the design of the playground after the September 12th board meeting. Once renderings are complete, they will be sent to the Board to review and discuss.

Park District's mission, vision, and values: Staff would like to propose an organizational vision statement, as well as core values. They will meet at least once more before ideas are shared with Board.

Local Government Efficiency Committee: Ordinance No. 2023-523 – an ordinance creating and authorizing with the Decennial Committees on local Government Efficiency Act – was formally adopted at the May Board Meeting. Committee shall establish a meeting schedule this fall.

NEW BUSINESS

Motion to approve Policy Update: 3.2 Vacation Leave made by Commissioner Rispens, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved.

Motion to approve Policy Update: 3.3 Personal Days made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve Policy Update: 3.4 Sick Days made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

REPORTS

- Parks: Refer to Superintendent Manieri's report
- Fitness and Athletics: Refer to Supervisor Swade's report
- Recreation and Marketing: Refer to Superintendent Jevaney's report
- Supervisor Swade's report is included in Superintendent Jevaney's report
- Ms. Reed's report is included with Superintendent Jevaney's report

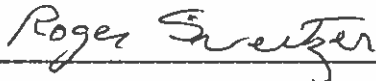
- Ms. Saletta's report is included with Superintendent Jevaney's report
- Administration: Refer to Director Elsey's report

EXECUTIVE SESSION

NEXT MEETING: Regular Meeting – October 24, 2023 @ 7:00pm

ADJOURNMENT

Motion to adjourn regular board meeting made by Commissioner Berkshire, second made by Commissioner Rispens, no votes in abstention nor opposition, meeting adjourned at 8:30pm.



Roger Sweitzer, President

Susan Lugo, Secretary