

**Oakbrook Terrace Community Park District  
15325 Ardmore Avenue  
Oakbrook Terrace, IL 60181  
September 24, 2025  
Minutes**

Minutes of the regular meeting of the Oakbrook Terrace Community Park District Board of Commissioners held September 24, 2025

**Call to Order:** Vice President Berkshire called the meeting to order at 6:31pm

**Roll Call:** Commissioner Berkshire, Commissioner Joy, Commissioner Rispens

**Commissioner Absent:** Commissioner Lugo, Commissioner Sweitzer

**Staff Present:** Shannon Elsey, Executive Director and Patrick Manieri, Superintendent of Parks & Facilities

**Guests:** None

**PUBLIC COMMENT**

Commissioner Berkshire mentioned that a resident reached out to him about weeds growing in the cracks along the Bill Cizek Bike Path. Superintendent Manieri said he would have the Parks crew spray those as soon as possible.

**BOARD COMMUNICATIONS**

None

**MINUTES OF PREVIOUS MEETING**

Motion to approve minutes from August 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, minutes approved.

**FINANCIAL REPORTS**

Motion to approve financial statements from August 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from August 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for August 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

**Capital:** Refer to Capital update report by Director Elsey.

## **NEDSRA**

Refer to Director Elsey's report.

## **LEGAL**

Refer to Director Elsey's report.

## **OLD BUSINESS**

Motion to approve the audit report for FY 2024-25 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

The Park District will postpone approving any restoration proposal until a lease extension or renewal for Terrace View Park has been finalized with the City of Oakbrook Terrace. Director Elsey will continue working with Hey & Associates to develop alternative shoreline restoration designs and cost estimates to ensure all options are thoroughly evaluated.

The Park District met with the City on July 31<sup>st</sup> and again on September 22<sup>nd</sup> for preliminary conversations regarding renewal of the Terrace View Park lease. The District will formally present the proposed lease extension to the City Council at its October 28<sup>th</sup> meeting.

## **NEW BUSINESS**

Motion to approve the quote from The Concrete Doctors for concrete work at the Lake View Nature Center in the amount of \$25,300 plus permit fees made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

The Park District plans to issue new general obligation bonds to fund capital projects over the next three years (2026-2028). The goal is for the Board to hold a Bond Issuance Notification Act (BINA) hearing at the October board meeting and adopt the bond ordinance shortly thereafter. Pending approval, the Park District anticipates receiving the bond proceeds in February 2026.

The Board discussed preferred meeting days and times in preparation for the proposed 2026 Board of Commissioners meeting calendar, which will be presented at the October board meeting. The Board agreed to meet on either Wednesdays or Thursdays and suggested scheduling meetings during the third week of each month rather than the fourth. Meetings will continue to begin at 6:30pm in 2026.

## **REPORTS**

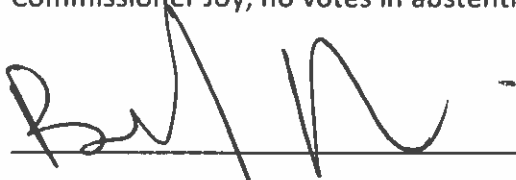
- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
  - Includes contributions by Recreation & Fitness Manager, Mary Swade; Nature Center Manager, Kate Johns; Rentals & Customer Experience Supervisor, Alesha Reed; and Marketing Coordinator, Jen Cremerius

**EXECUTIVE SESSION**

**NEXT MEETING:** Regular Meeting – October 22, 2025 @ 6:30pm

**ADJOURNMENT:**

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Joy, no votes in abstention nor opposition, meeting adjourned at 8:17pm.

A handwritten signature in black ink, appearing to read 'Roger Sweitzer', written over a horizontal line.

Roger Sweitzer, President / Bradley Berkshire, Vice President

A handwritten signature in black ink, appearing to read 'Susan G. Lugo', written over a horizontal line.

Susan Lugo, Secretary