

**Oakbrook Terrace Community Park District  
1S325 Ardmore Avenue  
Oakbrook Terrace, IL 60181  
October 24, 2023  
Minutes**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held October 24, 2023

**Call to Order:** President Sweitzer called the meeting to order at 7:04pm

**Roll Call:** Commissioner Berkshire, Commissioner Joy, Commissioner Rispens, Commissioner Sweitzer

**Commissioner Absent:** Commissioner Lugo

**Staff Present:** Shannon Eley, Executive Director, Patrick Manieri, Superintendent of Parks & Facilities, and Lauren Jevaney, Superintendent of Recreation

**Guests:** Eric Nelessen

**PUBLIC COMMENT**

None

**BOARD COMMUNICATIONS**

None

**MINUTES OF PREVIOUS MEETING**

Motion to approve minutes from September 26, 2023 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, minutes approved.

**FINANCIAL REPORTS**

Motion to approve financial statements from September 2023 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report for September 2023 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for month of September 2023 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

**Capital:** Refer to Capital update report by Director Elsey.

**NEDSRA**

Refer to Director Elsey's report

**LEGAL**

Refer to Director Elsey's report

**OLD BUSINESS**

Updated playground concepts at Terrace View Park: Board requested to remove the rainbow design from the poured-in-place surface and streamline the flooring design to include only two colors (blue and green). Motion to approve the first of two Terrace View Playground concepts made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Park District's mission, vision, and values: Survey to come to Board, public and staff within the next few weeks.

Local Government Efficiency Committee: Working to coordinate time to meet.

**NEW BUSINESS**

Treasurer's Report for FY 2022-23: Presented by Eric Nelessen, need to approve the Treasurer's Report and file it with the County. Motion to approve Treasurer's Report made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Property Tax Levy for FY 2024-25: Motion to approve Property Tax Levy will be made at the November Board Meeting.

Air Rights Lease Estoppel Certificate: Motion to approve Air Rights Lease Estoppel Certificate made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Policy Update: 4.2 Insurance Plans: Motion to approve Policy Update: 4.2 Insurance Plans made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Property Declared Surplus: Motion to approve Property Declared Surplus (Treadmill) made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved. Motion to approve Property Declared Surplus (Dump Truck) made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Approval of the 2024 Meeting Calendar for the Board of Commissioners: Amended the March date to the third Tuesday in March due to local spring break holiday: March 19, 2024. Motion to approve the 2024 Meeting Calendar of the Board of Commissioners made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

#### REPORTS

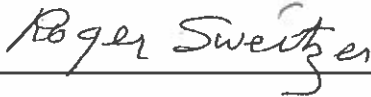
- Parks: Refer to Superintendent Manieri's report
- Fitness and Athletics: Refer to Supervisor Swade's report
- Recreation and Marketing: Refer to Superintendent Jevaney's report
- Supervisor Swade's report is included in Superintendent Jevaney's report
- Ms. Reed's report is included with Superintendent Jevaney's report
- Ms. Saletta's report is included with Superintendent Jevaney's report
- Administration: Refer to Director Elsey's report

#### EXECUTIVE SESSION

**NEXT MEETING:** Regular Meeting – November 14, 2023 @ 7:00pm

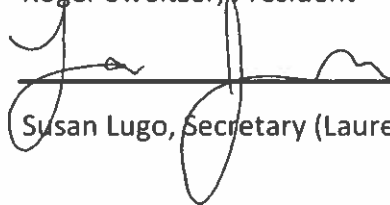
#### ADJOURNMENT

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Joy, no votes in abstention nor opposition, meeting adjourned at 9:10pm.



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Roger Sweitzer, President



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Susan Lugo, Secretary (Lauren Jevaney, Interim Secretary/Superintendent of Recreation)