

**Oakbrook Terrace Community Park District
15325 Ardmore Avenue,
Oakbrook Terrace, IL 60181
October 22, 2024
Minutes**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held October 22, 2024

Call to Order: President Sweitzer called the meeting to order at 7:00pm

Roll Call: Commissioner Berkshire, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: Commissioner Joy, Commissioner Lugo

Staff Present: Shannon Elsey, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; and Lauren Jevaney, Superintendent of Recreation

Guests: Daniel Flanagan and Nicole Giddens

PUBLIC COMMENT

A resident approached one of our Board members inquiring about the lack of a public grill at Dorothy Drennon Park. No grill was installed when the park was redone, but staff will purchase one to install. There was also concern about lift in the synthetic turf where the ground inclines, as well as maintenance of some of the natural areas. These areas will be investigated by staff, and follow-up communication will be provided to the Board.

BOARD COMMUNICATIONS

None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from September 2024 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention or opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from September 2024 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from September 2024 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for the month of September 2024 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Transition to Old Second National Bank: The Park District opened a business money market account with Old Second National Bank in October. There was a large initial deposit made with plans to transition the final funds that remain in our four Evergreen Bank accounts. We have ordered a new signatory stamp with the signature of our Park Board Treasurer, Vicki Rispens, as well as new checks for the Old Second National Bank accounts. Now that the new account is open and operational, we will work with Evergreen Bank to close the four accounts there and transfer the remaining funds.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report.

LEGAL

The Park District's legal counsel reviewed and approved the latest tax levy for the Park District and has been in communication concerning unresolved tax objections.

OLD BUSINESS

Motion to approve Cedar Room renovation project at a budget not to exceed \$61,998.00 and to provide staff flexibility to make timely decisions about project components (i.e. flooring, lighting) that may exceed the \$10,000 purchasing threshold made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved. Roll call approved.

Refer to Director Elsey's report regarding park maintenance at Dorothy Drennon Park.

NEW BUSINESS

Treasurer's Report for FY 2023-24: Presented by Nicole Giddens, need to approve the Treasurer's Report and file it with the County. Motion to approve Treasurer's Report made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Property Tax Levy for FY 2025-26: Motion to approve Property Tax Levy will be made at the November Board Meeting.

Motion to approve the 2025 Meeting Calendar of the Board of Commissioners made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved. The Board will meet on the fourth Wednesday of the month at 6:30pm in 2025 unless otherwise noted on the calendar.

REPORTS

- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
 - Includes contributions by Recreation & Fitness Manager, Mary Swade; Rentals & Customer Experience Supervisor, Alesha Reed; Nature Center Supervisor, Laura Saletta; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

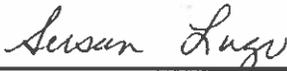
NEXT MEETING: Regular Meeting – November 19, 2024 @ 7:00pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Berkshire, no votes in abstention nor opposition, meeting adjourned at 9:09pm.



Roger Sweitzer, President



Susan Lugo, Secretary