

Oakbrook Terrace Community Park District
15325 Ardmore Avenue
Oakbrook Terrace, IL 60181
November 19, 2024
Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held November 19, 2024

Call to Order: President Sweitzer called the meeting to order at 7:00pm

Roll Call: Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: None

Staff Present: Shannon Elsey, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; and Lauren Jevaney, Superintendent of Recreation

Guests: Daniel Flanagan

PUBLIC COMMENT

Grill was ordered for installation at Dorothy Drennon Park per discussion in Public Comment.

BOARD COMMUNICATIONS

None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from October 2024 made by Commissioner Berkshire, second by Commissioner Rispens, two votes in abstention, none in opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from October 2024 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from October 2024 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for October 2024 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Transition to Old Second National Bank

Before the Park District can formally close our Evergreen Bank accounts, a few pieces must be finalized. We still have three outstanding checks from one of our Evergreen Bank capital accounts. Those checks have been cut and mailed, but they have not cleared. Additionally, we are in the process of finalizing a change of ACH with DuPage County for property tax deposits. We have submitted a letter approving the removal of excess collateral for our Evergreen Bank accounts, and we will complete the remaining close-out documents once the outstanding checks have cleared and the new ACH is set up. In the meantime, we are able to conduct business as usual with our BMO and Old Second National Bank accounts.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report.

LEGAL

Refer to Director Elsey's report regarding contacting legal counsel.

OLD BUSINESS

Motion to approve the property tax levy for FY 2025-26 made by Commissioner Berkshire, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

Refer to Director Elsey's report regarding park maintenance at Dorothy Drennon Park.

NEW BUSINESS

No new business to report.

REPORTS

- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
 - Includes contributions by Recreation & Fitness Manager, Mary Swade; Rentals & Customer Experience Supervisor, Alesha Reed; Nature Center Supervisor, Laura Saletta; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

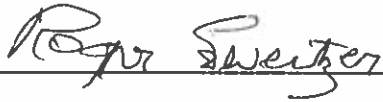
Motion to adjourn regular board meeting and enter executive session at 7:55pm for the litigation, when an action against, affecting on or behalf of the particular public body has been filed and is pending before a court of administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting made by Commissioner Rispens, second by of the Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to adjourn executive session and enter regular board meeting at 8:35pm made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

NEXT MEETING: Regular Meeting – January 22, 2025 @ 6:30pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Berkshire, second made by Commissioner Rispens, no votes in abstention nor opposition, meeting adjourned at 8:40pm.



Roger Sweitzer, President



Susan Lugo, Secretary