

Oakbrook Terrace Community Park District

15325 Ardmore Avenue,

Oakbrook Terrace, IL 60181

Minutes

November 16, 2021

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on November 16, 2021

Call to Order: President ~~Sweitzer~~ ^{Flanagan} called the meeting to order at 7:00 PM

Roll Call: Commissioner Berkshire, Commissioner Flanagan, Commissioner Joy, Commissioner Lugo

Commissioner absent: Commissioner Sweitzer

Staff Present: Cathy Fallon, Executive Director, Antonio Washington, Business Manager/HR, Shannon Elsey, Superintendent of Recreation

GUESTS: None

PUBLIC COMMENT: None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from October 26, 2021 made by Commissioner Lugo, second by Commissioner Berkshire, no votes in abstention and no votes in opposition, minutes approved

FINANCIAL REPORTS

- Financial Statements and Profit Loss Report – Motion to approve financial statements and profit loss report for month of October 26 made by Commissioner Berkshire, second by Commissioner Flanagan, no votes in abstention nor opposition, motion approved
- Disbursements: Motion to approve October 26 disbursements made by Commissioner Flanagan, second Commissioner Berkshire, no votes in abstention nor opposition disbursements approved
- Capital question about cement bill, Director Fallon will look into what the project was

NEDSRA Refer to NEDSRA report for details. NEDSRA received the application for the 2022 DCEO Grant in the amount of \$244,400. Still no update on 2021 grant.

Holiday party will be on Saturday, December 4, offered at no cost to for this annual event.

Taking donations for Giving Tuesday.

Flag football team competed in State Championship in Peoria

LEGAL : Nothing to report

OLD BUSINESS

- Dorothy Drennon: Awaiting quotes and options to enhance the play area
- Fitness Center refer to Superintendent Elsey's report
- Motion to approve tax levy made by Commissioner Berkshire second by Commissioner Joy, no votes in abstention nor opposition, motion carried.

NEW BUSINESS

- Motion to approve 2022 Meeting Calendar for the Board of Commissioners. Motion to approve made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention nor opposition motion carried
- Motion to approve the interfund transfer to correct fund balance made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention nor opposition, motion carried.

DEPARTMENT REPORTS

- Refer to Interim Fitness & Athletics Supervisor Elsey's report
- Refer to Building and Grounds Foreman, Mr. Kozlowski's report
- MS Swade's report is included in Superintendent Elsey's report
- MS Potosnak's marketing report is included with Superintendent Elsey's report
- MS Saletta's report is included with Superintendent Elsey's report
- Administration: Refer to Director Fallon's report.

EXECUTIVE SESSION

Motion to adjourn regular meeting made by Commissioner Flanagan, second by Commissioner Lugo, no votes in abstention nor opposition motion to adjourn passed. Meeting adjourned at 7:55PM. Motion to enter Executive Session made by Commissioner Lugo, second by Commissioner Berkshire for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. No votes in abstention nor opposition, motion carried. Motion to adjourn Executive Session made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention nor opposition, motion carried.

Regular meeting adjourned at 9:00PM



Daniel M. Flanagan

Daniel Flanagan, Acting President

Cathy Fallon

Cathy Fallon, Secretary

NEXT MEETING *Regular Meeting January 25, 2022 @ 7:00pm*