

Oakbrook Terrace Community Park District
1S325 Ardmore Avenue
Oakbrook Terrace, IL 60181
November 14, 2023
Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held November 14, 2023

Call to Order: President Sweitzer called the meeting to order at 7:06pm

Appointment of Secretary Pro Tempore

Motion to appoint Commissioner Joy as Secretary Pro Tempore made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Roll Call: Commissioner Berkshire, Commissioner Joy, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: Commissioner Lugo

Staff Present: Shannon Elsey, Executive Director, Patrick Manieri, Superintendent of Parks & Facilities, and Lauren Jevaney, Superintendent of Recreation

Guests: None

PUBLIC COMMENT

None

BOARD COMMUNICATIONS

None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from October 24, 2023 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from October 2023 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report for October 2023 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for month of October 2023 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Shannon will reach out for RSVPs to NEDSRA Holiday Gathering. Refer to Director Elsey's report.

LEGAL

Refer to Director Elsey's report

OLD BUSINESS

Motion to approve Property Tax Levy for FY 2024-25 made by Commissioner Berkshire second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Park District's mission, vision, and values: Survey to come to Board, public and staff shortly.

Local Government Efficiency Committee: Three 2024 meeting dates set below.

- Jan 23, 2024 @ 6:00pm
- Mar 19, 2024 @ 6:00pm
- May 21, 2024 @ 6:00pm

NEW BUSINESS

Investments as an additional revenue stream: Need to determine if Park District funds should moved to The Illinois Funds. Board would like to start with moving the money from one of the two Evergreen Bank accounts – either Property Tax or Capital – into The Illinois Funds. Additionally, staff will begin to research other banks to determine the best interest rates.

Motion to approve the moving of approximately \$1.7 million from the Park District's Evergreen Bank Property Tax account to The Illinois Funds made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve the bid from Landworks Limited for the Terrace View Park playground renovation at a cost of \$356,319.00 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve purchase of playground equipment from NuToys/Landscape Structures in the amount of \$118,992.00 for the Terrace View Park playground renovation made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve purchase of swings from GameTime (c/o Cunningham Recreation) in the amount of \$10,447.11 for the Terrace View Park playground renovation made by Commissioner

Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve purchase of benches, trash cans, and bike rack from Keystone Ridge Designs in the amount of \$14,600.25 for the Terrace View Park playground renovation made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve the purchase, fabrication, and installation of new curtains for the Mario Parente Theater from North-West Drapery Service, Inc. for the amount of \$24,915.00 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

REPORTS

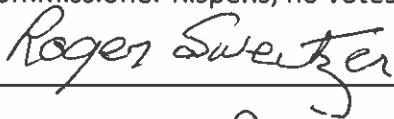
- Parks: Refer to Superintendent Manieri's report
- Fitness and Athletics: Refer to Supervisor Swade's report
- Recreation and Marketing: Refer to Superintendent Jevaney's report
- Supervisor Swade's report is included in Superintendent Jevaney's report
- Supervisor Reed's report is included with Superintendent Jevaney's report
- Supervisor Saletta's report is included with Superintendent Jevaney's report
- Administration: Refer to Director Elsey's report

EXECUTIVE SESSION

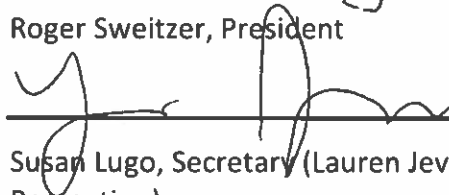
NEXT MEETING: Regular Meeting – January 23, 2024 @ 7:00pm

ADJOURNMENT

Motion to adjourn regular board meeting made by Commissioner Berkshire, second made by Commissioner Rispens, no votes in abstention nor opposition, meeting adjourned at 8:47pm.



Roger Sweitzer, President



Susan Lugo, Secretary (Lauren Jevaney, Interim Recording Secretary/Superintendent of Recreation)