

Oakbrook Terrace Community Park District
15325 Ardmore Avenue
Oakbrook Terrace, IL 60181
May 28, 2025
Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held May 28, 2025

Call to Order: President Sweitzer called the meeting to order at 6:43pm

Swearing in of Newly Elected Official

Susan Lugo took the official oath as an elected official for the Oakbrook Terrace Community Park District. Susan will serve an unexpired four-year term as Park District Commissioner through April 2029.

Appointment of Vacant Board Positions

Motion to appoint Bradley Berkshire to fill vacant six-year position made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in opposition nor abstention, motion approved to appoint Bradley Berkshire to fill vacant position.

Motion to appoint Michael Joy to fill vacant six-year position made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in opposition nor abstention, motion approved to appoint Michael Joy to fill vacant position.

Swearing in of Newly Appointed Officials

Bradley Berkshire took the official oath as an appointed official for the Oakbrook Terrace Community Park District. Brad will serve two years of a six-year term as Park District Commissioner through April 2027.

Michael Joy took the official oath as an appointed official for the Oakbrook Terrace Community Park District. Michael will serve two years of a six-year term as Park District Commissioner through April 2027.

Voting of Board Positions

Motion to maintain the same Board positions as the last two years made by Commissioner Rispens, second by Commissioner Berkshire, no votes in opposition nor abstention, motion approved to maintain the same Board positions.

- **President:** Roger Sweitzer
- **Vice President:** Bradley Berkshire
- **Secretary:** Susan Lugo
- **Treasurer:** Vicki Rispens
- **Commissioner:** Michael Joy

Roll Call: Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: None

Staff Present: Shannon Elsey, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; and Lauren Jevaney, Superintendent of Recreation

Guests: Daniel Flanagan and Tim Pollowy

PUBLIC COMMENT

Dan Flanagan requested that the Park District do something to honor former Park District Commissioner, Mary Ann Neffke. Mary Ann served on the Board of Park Commissioners for many years. Director Elsey will investigate options and bring those back to the Board for review.

BOARD COMMUNICATIONS

None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from April 2025 made by Commissioner Rispens, second by Commissioner Lugo, no votes in abstention or opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from April 2025 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from April 2025 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for April 2025 made by Commissioner Rispens, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report.

LEGAL

Refer to Director Elsey's report regarding proposed settlement for outstanding tax rate objections.

OLD BUSINESS

With the completion of a variety of tasks in April and May, the long-term project list for Dorothy Drennon Park is now substantially complete. General maintenance will continue, as

will additional stewardship efforts for the wetland buffer. Commissioner Rispens asked about planting additional trees to replace those that have had to be removed. Superintendent Manieri will investigate the cost and timing of tree replacement.

Tim Pollowy, Senior Landscape Architect with Hey & Associates, presented details of the firm's two proposals concerning shoreline restoration at Terrace View Park, one that includes an elevated walkway and one that does not. His presentation addressed the scope of work and preliminary construction estimates. The Board did not take a formal vote on either of the proposals because the Park District and City of Oakbrook Terrace have yet to discuss a lease extension for Terrace View Park. Director Elsey will begin a conversation with Mayor Paul Esposito in advance of the June meeting to gauge the City's position on a potential lease extension, which will hopefully provide some clarity regarding the future of the shoreline restoration project.

NEW BUSINESS

The Park District has seen a rise in incidents of vandalism as the weather has improved. Staff asked the Board for guidance on how to proceed with offering amenities such as portable restrooms at Heritage Park for the remainder of the summer season. The Board decided to remove the fence around the Heritage Center port-a-potty but leave the portable restroom in the park unless there is continued vandalism to the amenity. There was additional discussion concerning having a greater presence from the Oakbrook Terrace Police Department and looking into the cost of a private security guard.

There was discussion about adjusting the Fitness Center's operating hours to reduce staffing costs and better accommodate at least one underserved user group – working individuals. However, no consensus was reached on new hours, and the topic will be revisited at the June board meeting.

Motion to approve the proposed settlement for outstanding tax objections from 2021, 2022, and 2023 in the amount of \$37,358 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved. Roll call approved. Tax objections concerning the 2021 Corporate Fund and the 2023 Corporate Fund and Recreation Fund objections remain under review and will be revisited at a later date.

Motion to approve the purchase of a Kubota MX6000HSTC Utility Cab Tractor in the amount of \$41,102.14 as outlined in the quote from McCullough Implement Company made by Commissioner Berkshire, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

REPORTS

- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney

- Includes contributions by Recreation & Fitness Manager, Mary Swade; Nature Center Manager, Kate Johns; Rentals & Customer Experience Supervisor, Alesha Reed; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

NEXT MEETING: Regular Meeting – June 18, 2025 @ 6:30pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Berkshire, no votes in abstention nor opposition, meeting adjourned at 9:10pm.

Roger Sweitzer, President / Bradley Berkshire, Vice President

Susan Lugo, Secretary