

**Oakbrook Terrace Community Park District**  
**1S325 Ardmore Avenue,**  
**Oakbrook Terrace, IL 60181**  
**May 21, 2024**  
**Minutes**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held May 21, 2024

**Call to Order:** President Sweitzer called the meeting to order at 7:00pm

**Roll Call:** Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

**Commissioner Absent:** None

**Staff Present:** Shannon Elsey, Executive Director, Patrick Manieri, Superintendent of Parks & Facilities, and Lauren Jevaney, Superintendent of Recreation

**GUESTS:** Daniel Flanagan and Jessica Lindeen

**PUBLIC COMMENT**

There was discussion about resurfacing the Bill Cizek Bike Path.

**BOARD COMMUNICATIONS**

None

**MINUTES OF PREVIOUS MEETING**

Motion to approve minutes from April 23, 2024 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, minutes approved.

**FINANCIAL REPORTS**

Motion to approve financial statements from April 2024 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report for April 2024 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for month of April 2024 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

**Capital:** Refer to Capital update report by Director Elsey.

## **NEDSRA**

Refer to Director Elsey's report.

## **LEGAL**

No significant updates since the last board meeting.

## **OLD BUSINESS**

Motion to approve FY 2024-25 Budget & Appropriations Ordinance made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion passed. FY 2024-25 budget will be filed with DuPage County.

The Local Government Efficiency Committee will approve the Efficiency Report for the Oakbrook Terrace Park District on Tuesday, May 21<sup>st</sup> at 6:00pm in the Heritage Center Board Room. Once the report is complete, a final meeting will need to be scheduled to approve the minutes from the May meeting and dissolve the committee.

Refer to Director Elsey's report concerning park maintenance at Dorothy Drennon Park.

## **NEW BUSINESS**

The Park District is looking to invest in new furniture to modernize its facilities. Motion to approve the purchase of furniture for the Heritage Center in the amount of \$23,495.24 as outlined in the quotes from Educational Environments (inclusive of lobby furniture – \$5,480, Board Room furniture – \$8,828.72, and collaborative workspace – \$9,186.52) made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Motion to approve the purchase of furniture for the Fitness Center in the amount of \$21,044.16 as outlined in the quote from Educational Environments made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve the purchase of a 2023 Maverick AWD SuperCrew in the amount of \$32,975 as outlined in the Illinois Government Agency Contract prepared by Morrow Brothers Ford, Inc., as well as delivery of vehicle for an additional \$325 made by Commissioner Lugo, second by Commissioner Berkshire, no votes in abstention nor abstention, motion approved.

Motion to approve proposed repairs and improvements to the culvert bridge at Terrace View Park (natural finish) in the amount of \$20,250 plus permit fees as outlined in the quote from The Concrete Doctors and 10% allowance on the project cost for any unexpected findings during construction made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention, nor opposition, motion passed.

## **REPORTS**

- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney

- Includes contributions by Recreation & Fitness Manager, Mary Swade; Rentals & Customer Experience Supervisor, Alesha Reed; Nature Center Supervisor, Laura Saletta; and Marketing Coordinator, Jen Cremerius

**EXECUTIVE SESSION**

**NEXT MEETING:** Regular Meeting – June 18, 2024 @ 7:00pm

**ADJOURNMENT:**

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Berkshire, no votes in abstention nor opposition, meeting adjourned at 8:50pm.

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Roger Sweitzer, President

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Susan Lugo, Secretary