

Oakbrook Terrace Community Park District
15325 Ardmore Avenue,
Oakbrook Terrace, IL 60181
May 23, 2023
Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held May 23, 2023

Call to Order: President Sweitzer called the meeting to order at 7:00pm

Appointment of Vacant Board Positions

Motion to appoint Bradley Berkshire to fill vacant four-year position made by Commissioner Rispens, second by Commissioner Lugo, no votes in opposition nor abstention, motion approved to appoint Bradley Berkshire to fill vacant position.

Voting of Board Positions

- **President:** Roger Sweitzer
- **Vice President:** Bradley Berkshire
- **Secretary:** Susan Lugo
- **Treasurer:** Vicki Rispens
- **Commissioner:** Michael Joy

Since Dan Flanagan's term has ended, he should be removed as a signer on all Evergreen Bank and BMO Harris Bank accounts. As the new Treasurer for the Oakbrook Terrace Community Park District's Board of Commissioners, Vicki Rispens should be added as a signer on all applicable Evergreen Bank and BMO Harris Bank accounts. Roger Sweitzer will remain a signer in his continued role as President of the Board of Commissioners.

Roll Call: Commissioner Berkshire, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: Commissioner Joy

Staff Present: Shannon Eley, Executive Director and Patrick Manieri, Superintendent of Parks & Facilities

Guests: Daniel Flanagan

PUBLIC COMMENT

None

BOARD COMMUNICATIONS

Commissioner Rispens brought to attention that the light at the Veterans Garden at Dorothy Drennon Park was flickering. Parks will be taking care of it.

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from April 25, 2023 made by Commissioner Berkshire, second by Commissioner Rispens, one vote in abstention, no votes in opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from April made by Commissioner Rispens, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for month of April made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Capital: Refer to capital update report by Director Elsey

Director Elsey will check into 13-month CD because interest rates are higher than rolling over. May incur some penalties from withdrawing from the CD early.

NEDSRA

Received notice of approval of State Award in amount of \$244,400. NEDSRA is being diligent in hiring for staff positions.

LEGAL

Advised to go out to bid for flooring at Dorothy Drennon Park.

OLD BUSINESS

Need to go out for bids for playground renovation. Motion to approve the professional services proposal from Hitchcock Design not to exceed \$9,600 made by Commissioner Rispens and second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Due to the Decennial Committees on Local Government Efficiency Act, 50 ILCS 70/1, et. Sq., the Park District is required to establish a committee to study local government efficiencies. This committee must be formed no later than June 10, 2023, and the committee must include (1) the elected or appointed members of the governing board of the governmental unit, (2) at least two residents of the governmental unit appointed by the board president and approved by the board, and (3) the chief executive officer or other officer of the governmental unit, if any. The committee is required to meet at least three times and provide a report concerning government efficiencies to the administrative office of the county board no later than 18 months after the formation of the committee. After the report is issued, the committee is dissolved until it is reestablished with newly appointed members in 10 years.

Refer to written report from Director Elsey.

Motion to adopt Ordinance Number 2023-523 made by Commissioner Rispens, second by Commissioner Berkshire. Roll Call: Commissioner Lugo – Yes, Commissioner Rispens – Yes, Commissioner Berkshire – Yes, Commissioner Sweitzer – Yes. Motion approved.

NEW BUSINESS

No new business to report.

DEPARTMENT REPORTS

- Parks: Refer to Superintendent Manieri's report
- Fitness and Athletics: Refer to Ms. Swade's report
- Ms. Swade's report is included in Director Elsey's report
- Ms. Reed's report is included with Director Elsey's report
- Ms. Saletta's report is included with Director Elsey's report
- Marketing: Refer to Mr. Summins's report
- Administration: Refer to Director Elsey's report

EXECUTIVE SESSION

NEXT MEETING: Regular Meeting – June 20, 2023 @ 7:00pm

ADJOURNMENT

Motion to adjourn regular board meeting made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion to approve adjournment at 8:45pm.



Roger Sweitzer, President



Susan Lugo, Secretary