

**Oakbrook Terrace Community Park District
15325 Ardmore Avenue
Oakbrook Terrace, IL 60181
March 26, 2025
Minutes**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held March 26, 2025

Call to Order: President Sweitzer called the meeting to order at 7:00pm

Roll Call: Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: Commissioner Berkshire, Commissioner Joy

Staff Present: Shannon Elsey, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; Lauren Jevaney, Superintendent of Recreation; and Mary Swade, Recreation & Fitness Manager

Guests: Daniel Flanagan, Nicole Giddens, Leo Velazquez

PUBLIC COMMENT

None

BOARD COMMUNICATIONS

Commissioner Rispens noted that there is a large gap between the end of camp and the start of the 2025-26 school year at School District 48 and asked if there is anything the Park District can do to provide care for children in need during this time. Manager Swade and Superintendent Jevaney said they will see if this would be possible based on staff availability since many summer staff return to college by mid-August.

MINUTES OF PREVIOUS MEETING

Approval of the minutes from the February 2025 meeting will be deferred to the April 2025 meeting. Commissioner Lugo was absent from the February board meeting, so only two eligible board members are present to vote, which is not a quorum.

FINANCIAL REPORTS

Motion to approve financial statements from February 2025 made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from February 2025 made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for February 2025 made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

Transition to Old Second National Bank

As of Tuesday, March 11th, the Park District's four Evergreen Bank accounts are officially closed. The \$142,000 that was still in those accounts has since been moved to the Old Second National Bank business money market account.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report.

LEGAL

Refer to Director Elsey's report regarding communication with legal about outstanding tax rate objections.

OLD BUSINESS

Refer to Director Elsey's report regarding park maintenance at Dorothy Drennon Park.

Motion to approve Policy Update: 2.1 Compensation Program made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.
Roll call approved.

NEW BUSINESS

The FY 2025-26 budget was presented. In addition to Director Elsey sharing a presentation regarding high-level budget topics and major changes from the FY 2024-25 budget, Nicole Giddens and Leo Velazquez from Lauterbach & Amen were present to answer questions. The proposed budget and Budget & Appropriations Ordinance are slated to be approved at the April board meeting.

REPORTS

- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
 - Includes contributions by Recreation & Fitness Manager, Mary Swade; Rentals & Customer Experience Supervisor, Alesha Reed; Nature Center Supervisor, Laura Saletta; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

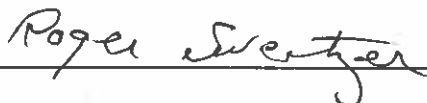
Motion to adjourn regular board meeting at 8:19pm and enter Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

Motion to approve adjournment of Executive Session at 8:47pm and enter regular board meeting made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

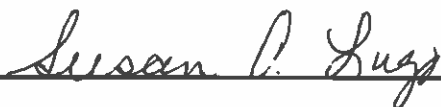
NEXT MEETING: Regular Meeting – April 23, 2025 @ 6:30pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Sweitzer, no votes in abstention nor opposition, meeting adjourned at 8:49pm.

Handwritten signature of Roger Sweitzer in cursive script.

Roger Sweitzer, President

Handwritten signature of Susan P. Lugo in cursive script.

Susan Lugo, Secretary