

**OAKBROOK TERRACE COMMUNITY PARK DISTRICT  
15325 ARDMORE AVENUE  
OAKBROOK TERRACE IL 60181**

*March 23, 2021*

2:00 pm

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on March 23, 2021 held at the Heritage Center,

**Call to order**

Roll call: Commissioner Flanagan, Commissioner Lugo, Commissioner Neffke, Commissioner Sweitzer

**Commissioner absent:** Commissioner Berkshire

**Staff:** Executive Director Cathy Fallon, Superintendent of Recreation Shannon Elsey, Antonio Washington, Business Manager

**Minutes of previous meeting:** Motion to approve minutes from February 23, 2021 made by Commissioner Flanagan, second Commissioner Neffke, no votes in abstention nor opposition, motion approved

**Guests** none

**Financial Reports**

- Financial Statements and Profit and Loss Report- Motion to approve financial statements and profit loss report for month of February made by Commissioner Flanagan, second by Commissioner Neffke no votes in abstention or opposition, motion approved
- Disbursements – Motion to approve disbursements for month of February made by Commissioner Flanagan, second by Commissioner Neffke, no votes in abstention nor opposition motion approved

**NEDSRA**

Working on servicing clients, getting grants, trying virtual programs

**Legal:** need long term planning for fitness center, consulting with Shawn about what can be done, what obligations need to be clearly informed about what to do with the building

**Old Business**

- Dorothy Drennon Park, Construction has begun again, moving forward depending on the weather. Change order for replacement of two climbing pieces and one slide for the

playground at Drennon - the medium fun rock on the playground needs to be replaced which would have been over \$11,000 and the replacement pieces can be done for a similar price \$11,378. Motion to approve change order made by Commissioner Lugo, second made by Commissioner Flanagan, no votes in abstention nor opposition motion to approve change order has passed.

- Fund balance best practices policy is in effect. Fund balance has been healthy for the last 10 years.
- Investment policy attorney reviewed policy and is part of best practices for structure. Did not have one in place. Policy written to protect cash regarding what banks can and can't do. All parties will have this policy.
- Collateral agreement, part of the investment policy, fdic protects up to \$250,000 anything over requires banks to put up collateral for the amount over \$250,000.
- Budget presentation - Report of budget overview is included

#### Department reports

- Mr. Kozlowski's report is included in Superintendent Bell's report
- Fitness: Mr. Treichel's report is included with Superintendent Bell's report
- Superintendent Bell's report is included
- Superintendent Elsey's report is included
- Ms. Newton's report is included in Superintendent Elsey's report
- Ms. Potosnak's marketing report is included with Superintendent Elsey's report
- Ms. Reed's registration clerk's report is included with Superintendent Elsey's report
- Administration: refer to Director Fallon's report

**EXECUTIVE SESSION** none

**NEXT MEETING** Regular Meeting April 27, 2021@2:00PM

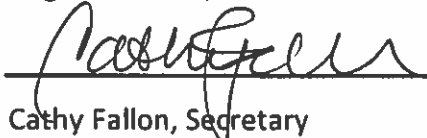
#### ADJOURNMENT

Motion to adjourn made by commissioner Flanagan, second Commissioner Neffke, no votes in abstention nor opposition meeting adjourned at 3:10 pm.

~~**NEXT MEETING** Regular Meeting October 27, 2020@2:00PM~~



Roger Sweitzer, President



Cathy Fallon, Secretary