

**Oakbrook Terrace Community Park District**  
**15325 Ardmore Avenue,**  
**Oakbrook Terrace, IL 60181**  
**March 19, 2024**  
**Minutes**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held March 19, 2024

**Call to Order:** President Sweitzer called the meeting to order at 7:00pm

**Roll Call:** Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

**Commissioner Absent:** None

**Staff Present:** Patrick Manieri, Superintendent of Parks & Facilities and Lauren Jevaney, Superintendent of Recreation

**Guests:** Daniel Flanagan and Eric Nelessen

**PUBLIC COMMENT**

None

**BOARD COMMUNICATIONS**

None

**MINUTES OF PREVIOUS MEETING**

Motion to approve minutes made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, minutes approved

**FINANCIAL REPORTS**

Motion to approve financial statements from February 2024 made by Commissioner Joy, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report for February 2024 made by Commissioner Lugo, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for month of February 2024 made by Commissioner Lugo, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

**The Illinois Funds:** At the February 2024 board meeting, the Board of Park Commissioners appointed our Treasurer, Vicki Rispens, to serve as the Principal Authority. Additionally,

Shannon Eelsey will serve as the Authorized Signer, and Vicki, Shannon, and Eric will all serve as Authorized Traders.

**Capital:** Refer to Capital update report by Director Eelsey.

#### **NEDSRA**

Refer to Director Eelsey's report.

#### **LEGAL**

Refer to Director Eelsey report regarding tax rate objections.

#### **OLD BUSINESS**

Refer to Director Eelsey's report.

#### **NEW BUSINESS**

The FY 2024-25 budget was presented to be approved at April's board meeting.

Motion to approve one-time transfer of funds from the Corporate Fund (\$200,000) and the Recreation Fund (\$158,000) to the Capital Fund prior to the end of FY 2023-24 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve additional employer payment to IMRF in the amount of \$90,000 prior to the end of FY 2023-24 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Bid opening for the Mario Parente Theater audio project took place at 10:00am on March 12, 2024. Recommendation for award to go to 22tones for project at a cost of \$49,343.00. Motion to approve recommendation to award bid to 22tones not to exceed \$49,343.00 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve quote by CertaPro Painters with the Mario Parente Theater painting project at a cost not to exceed \$10,300.00 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve purchase of two riding lawn mowers to replace three mowers that are past their useful life made by Commissioner Berkshire, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Property Declared Surplus: Motion to approve Property Declared Surplus (Five landscaping vehicles: 1991 Toro seeder, 2011 Bobcat mower, 2014 Wright stander mower, 2014 TurfEx RS7200E, and 2018 Bobcat QuickCat riding mower) made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

## REPORTS

- Parks: Refer to Superintendent Manieri's report
- Fitness and Athletics: Refer to Manager Swade's report
- Recreation and Marketing: Refer to Superintendent Jevaney's report
- Manager Swade's report is included in Superintendent Jevaney's report
- Supervisor Reed's report is included with Superintendent Jevaney's report
- Supervisor Saletta's report is included with Superintendent Jevaney's report
- Administration: Refer to Director Elsey's report

## EXECUTIVE SESSION

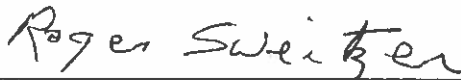
Motion to adjourn regular board meeting and enter Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve adjournment of Executive Session and enter regular board meeting made by Commissioner Berkshire, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved.

## ADJOURNMENT:

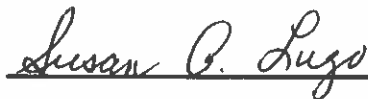
Motion to adjourn regular board meeting made by Commissioner Berkshire, second by Commissioner Lugo, no votes in abstention nor opposition, meeting adjourned at 9:06pm.

**NEXT MEETING:** Regular Meeting – April 23, 2024 @ 7:00pm at Heritage Center



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Roger Sweitzer, President



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Susan Lugo, Secretary