

Oakbrook Terrace Community Park District
15325 Ardmore Avenue, Oakbrook Terrace, IL 60181

Minutes

June 23, 2020

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on June 23, 2020 at 6:30PM held at the Heritage Center, 15325 Ardmore Ave, Villa Park, IL 60181.

Call to Order: President Sweitzer called the meeting to order at 2PM

Roll Call: Commissioner Flanagan, Commissioner Lugo, Commissioner Neffke Commissioner Sweitzer

Commissioner absent: none

Staff Present: Cathy Fallon, Executive Director, Antonio Washington, Business Manager, Tom Bell Superintendent of Operations, Shannon Elsey, Superintendent of Recreation

GUESTS: None

PUBLIC COMMENT: None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes of May 26, 2020 made by Commissioner Flanagan, second Commissioner Lugo, no votes in abstention and no votes in opposition, minutes have been approved.

FINANCIAL REPORTS

- Financial Statements and Profit Loss Report – Motion to approve financial statements and profit loss report for month of May made by Commissioner Lugo, second Commissioner Flanagan, no votes in abstention nor opposition, motion to approve ~~minutes passed~~ *May financial statement.*
- Disbursements: Motion to approve May disbursements made by Commissioner Flanagan, second by Commissioner Neffke, no votes in abstention nor opposition, motion to approve May disbursements passed
- Capital no discussion

NEDSRA

Refer to Director Fallon's report. NEDSRA has been offering virtual programs to keep connected with their participants. Opening as other parks districts are, a little more difficult due to their size, BBQ Bash: NEDSRA is working through their options to hold or postpone this event. Oakbrook Terrace Park District has offered to be the host site.

LEGAL Nothing to report

OLD BUSINESS

- Heritage Park Redevelopment: The development is complete
- Dorothy Drennon Park: refer to further discussion regarding bids
- Communications with the City of Oakbrook Terrace: Acting Mayor Esposito has been receptive in working with the park district on future events
- Approval of the 2020-2021 Budget and Appropriations: Motion to approve the 2020-2021 Budget made by Commissioner Lugo, second by Commissioner Flanagan, no votes in abstention nor opposition motion to approve budget has been approved.

NEW BUSINESS

- Property to be Declared Surplus motion to approve disposal of surplus property made by Commissioner Flanagan and second by Commissioner Sweitzer, with no votes in abstention nor opposition, motion to approve disposal of surplus property has passed.
- New Job Description Approval Motion to approve new job descriptions has been made by Commissioner Flanagan, second by Commissioner Neffke, motion to approve new job descriptions has passed
- Approval of the Award of the Dorothy Drennon Project, Motion to reject bid by Tandem Construction made by Commissioner Neffke, second by Commissioner Lugo no votes in abstention nor opposition motion passed; motion to approve recommended bid by Landworks Ltd for base bid not to exceed \$587,604 and alternative bid for veneer \$24,080 made by Commissioner Flanagan and second by Commissioner Sweitzer no votes in abstention nor opposition, motion to approve awarding bid to Landworks Ltd not to exceed \$587,604 and not to exceed \$24,080 for veneer was passed.

DEPARTMENT REPORTS

- Mr. Hoblit's report is included with Superintendent Bell's report
- Fitness: Mr. Treichel's report is included with Superintendent no Bell's report
- Superintendent Bell's report is included
- Superintendent Elsey's report is included
- Nature Center: Ms. Saletta's report is included with Superintendent Elsey's report
- Ms. Potosnak's marketing report is included with Superintendent Elsey's report
- Ms. Reed's, registration clerk's report is included with Superintendent Elsey's report
- Ms. Wojick, Recreation Supervisor's report is included with Superintendent Elsey's report
- Administration: Refer to Director Fallon's report throughout the meeting

EXECUTIVE SESSION None

NEXT MEETING *Regular Meeting July 28, 2020@2:00PM*

ADJOURNMENT

Motion to adjourn made by Commissioner Lugo, Second by Commissioner Flanagan no votes in abstention nor opposition meeting adjourned at 3:45PM

A handwritten signature in blue ink, appearing to read "Roger Sweitzer", written over a horizontal line.

Roger Sweitzer, President

A handwritten signature in blue ink, appearing to read "Cathy Fallon", written over a horizontal line.

Cathy Fallon, Secretary