

**Oakbrook Terrace Community Park District
15325 Ardmore Avenue
Oakbrook Terrace, IL 60181
June 18, 2025
Minutes**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held June 18, 2025

Call to Order: Vice President Berkshire called the meeting to order at 6:34pm

Roll Call: Commissioner Berkshire, Commissioner Joy, Commissioner Rispens

Commissioner Absent: Commissioner Lugo, Commissioner Sweitzer

Staff Present: Shannon Elsey, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; and Lauren Jevaney, Superintendent of Recreation

Guests: Daniel Flanagan

PUBLIC COMMENT

Director Elsey provided an update to Dan Flanagan's request at the May board meeting to honor former Park District Commissioner Mary Ann Neffke. Director Elsey shared that the Park District will be purchasing a commemorative tree plaque to be installed at Heritage Park.

BOARD COMMUNICATIONS

In response to Commissioner Rispens' request for the Park District to purchase gas at a discounted rate from Costco, Director Elsey noted that the Park District has applied for and will be receiving a Costco credit card. The card is expected to arrive by early July and will be available for fuel purchases as well as other bulk purchases.

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from May 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention or opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from May 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from May 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for May 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report.

LEGAL

Refer to Director Elsey's report regarding the recently approved settlement for outstanding tax rate objections.

OLD BUSINESS

The Park District will defer approving any shoreline restoration proposal until after meeting with the City of Oakbrook Terrace to discuss a potential lease extension or renewal for Terrace View Park. A sub-committee comprised of Director Elsey, Commissioner Berkshire, Commissioner Rispens, and Community Liaison Flanagan will represent the Park District in these discussions. Director Elsey will coordinate with Mayor Esposito to schedule an initial meeting in July.

At the May board meeting, the Board approved the removal of the fence surrounding the Heritage Center port-a-potty while keeping the portable restroom in place, unless vandalism continues. This has been completed, and to date, there have been no additional incidents of vandalism involving the portable restroom or other amenities at Heritage Park. Additionally, in June, the exterior of the Fitness Center and the adjacent parking garage on the Terrace View Park side of the building were vandalized with graffiti, including obscenities and related images. This area has been the target of graffiti on multiple prior occasions.

At the May board meeting, a proposal was introduced to adjust, rather than extend, operating hours. The goal of this adjustment is two-fold: (1) to better accommodate at least one underserved user group – working individuals – and (2) to reduce staffing costs associated with after-hours gym rentals. Motion to approve new Fitness Center hours – Monday-Thursday, 11:00am-9:00pm and Friday 8:00am-4:00pm – beginning in Fall 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

Park District staff requested to purchase a Kubota MX6000HSTC Utility Cab Tractor as a replacement to the current 20-year-old unit. During discussion, the Board requested staff review additional brands to ensure the best overall fit for District needs. Staff will evaluate available options and present a final recommendation at the July board meeting.

NEW BUSINESS

Motion to approve Policy Update: 2.7 Lunch & Rest Periods made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve two intergovernmental agreements between the City of Oakbrook Terrace and the Oakbrook Terrace Park District made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. These agreements concern park use for the Summer Concert Series and 4th of July event and outline expectations concerning set-up times, event layout, repair of grounds as needed, etc.

REPORTS

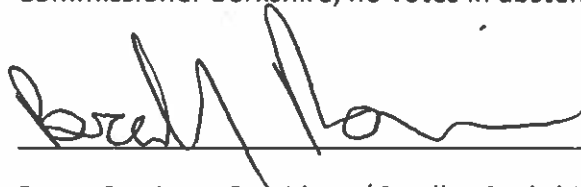
- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
 - Includes contributions by Recreation & Fitness Manager, Mary Swade; Nature Center Manager, Kate Johns; Rentals & Customer Experience Supervisor, Alesha Reed; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

NEXT MEETING: Regular Meeting – July 23, 2025 @ 6:30pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Berkshire, no votes in abstention nor opposition, meeting adjourned at 8:24pm.



Roger Sweitzer, President / Bradley Berkshire, Vice President



Susan Lugo, Secretary