

**Oakbrook Terrace Community Park District**  
**15325 Ardmore Avenue**  
**Oakbrook Terrace, IL 60181**  
**June 17, 2026**  
**Minutes**

Minutes of the regular meeting of the Oakbrook Terrace Community Park District Board of Commissioners held June 17, 2026

**Call to Order:** Vice President Berkshire called the meeting to order at 6:30pm

**Roll Call:** Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

**Commissioner Absent:** None

**Staff Present:** Shannon Elsey, Executive Director and Lauren Jevaney, Superintendent of Recreation

**Guests:** Dr. Jean Barbanente, Superintendent of School District 88, and Dani Brink, Director of Community Relations for School District 88

**PUBLIC COMMENT**

None

**BOARD COMMUNICATIONS**

At the May board meeting, Commissioner Rispens inquired whether the City of Oakbrook Terrace conducts mosquito and tick control treatments prior to its summer events. Since that meeting, Director Elsey spoke with Public Works Director Craig Ward to determine what measures are currently being taken to address mosquitoes and ticks by the hill in Terrace View Park. Director Ward stated that the City sprays periodically throughout the summer, including immediately prior to the City's annual Fourth of July event. Director Elsey will follow up with the City if additional concerns arise as the summer progresses.

During the review of the May disbursements, Commissioner Rispens asked why the District incurred fuel charges at gas stations other than Costco, noting that the District maintains a Costco membership, in part, to take advantage of its lower fuel prices. Commissioner Joy suggested that some of the purchases may have been for diesel fuel for certain equipment, as not all Costco locations offer diesel. Director Elsey stated that she would follow up with the Parks & Maintenance Crew to confirm the reason for the purchases and reiterate the Board's expectation that fuel be purchased at Costco whenever possible.

## **MINUTES OF PREVIOUS MEETING**

Motion to approve minutes from May 2026 made by Commissioner Sweitzer, second by Commissioner Rispens, no votes in abstention nor opposition, minutes approved.

## **PRESENTATION BY DUPAGE HIGH SCHOOL DISTRICT 88**

Dr. Jean Barbanente, Superintendent of DuPage High School District 88, presented to the Board of Park Commissioners about the School District's consideration of a funding proposal that would appear on the November 3, 2026, ballot to address essential facility improvements at Addison Trail and Willowbrook high schools. These improvements would address a variety of issues, including safety and security upgrades and updates to aging infrastructure. The proposal would allow District 88 to complete this work without a net tax rate increase. This is possible because District 88 has existing referendum debt that will be paid off, and the District has limited the proposal to the absolute highest-priority needs.

## **FINANCIAL REPORTS**

Motion to approve financial statements from May 2026 made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from May 2026 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for May 2026 made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

**Capital:** Refer to Capital update report by Director Elsey.

## **NEDSRA**

Refer to Director Elsey's report.

## **LEGAL**

Refer to Director Elsey's report.

## **OLD BUSINESS**

The Park District will postpone approving any restoration proposal until a lease extension or renewal for Terrace View Park has been finalized with the City of Oakbrook Terrace. As of June 9<sup>th</sup>, the City of Oakbrook Terrace and the Oakbrook Terrace Park District have finalized terms for a lease extension for Terrace View Park. Once the agreement is signed by both parties later this month, the Park District can resume planning for the shoreline restoration project.

Park District staff believe the time is right to expand Fitness Center operating hours to accommodate more community members and create additional rental opportunities. Membership has begun to trend upward, with June 2026 reflecting the highest membership levels since the COVID-19 pandemic.

Motion to approve new Fitness Center hours – Monday-Thursday, 6:00am-9:00pm and Friday 6:00am-2:00pm – beginning in October 2026 with Saturday hours being added in January 2027 made by Commissioner Rispens, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved. Roll call approved.

#### **NEW BUSINESS**

Motion to approve the contract for the Universal Surveillance & Security System project with PACE Systems, Inc. in an amount not to exceed \$76,425.52 without prior written authorization from the Park District made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve Intergovernmental Park Use Agreement between the City of Oakbrook Terrace and the Oakbrook Terrace Community Park District – Independence Day made by Commissioner Sweitzer, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved. This agreement concerns park use for the Independence Day event and outlines expectations concerning set-up times, event layout, repair of grounds as needed, etc.

Motion to approve Intergovernmental Park Use Agreement between the City of Oakbrook Terrace and the Oakbrook Terrace Community Park District – Summer Concert Series made by Commissioner Joy, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved. This agreement concerns park use for the Summer Concert Series and outlines expectations concerning set-up times, event layout, repair of grounds as needed, etc.

After several months of negotiations, the City of Oakbrook Terrace and the Oakbrook Terrace Park District have reached an agreement on the terms of a lease extension for Terrace View Park. Under the proposed agreement, the lease term will be extended to align with the existing air rights lease, resulting in a new expiration date of January 27, 2087.

The Amended and Restated Lease Agreement was discussed at the June 9<sup>th</sup> City Council meeting and is scheduled to be included on the consent agenda for the June 23<sup>rd</sup> City Council meeting. Approval by the Board of Park Commissioners is also required to authorize execution of the agreement.

The Park District intends to apply for a grant through the 2026 Open Space Lands Acquisition and Development (OSLAD) Program, which provides competitive state matching grants to local governments for parkland acquisition and development projects. This program provides up to \$600,000 in development funding per project if approved. Due to the competitive nature of the program and the technical requirements associated with the application process, it is recommended that the Park District engage an experienced landscape architecture firm to assist with grant preparation.

Motion to approve a contract with RVi Planning + Landscape Architecture to prepare and submit an OSLAD grant application for the proposed Terrace View Park Shoreline Restoration Project in an amount not to exceed \$24,800 as outlined by the proposal submitted by RVi

Planning + Landscape Architecture made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved. Roll call approved.

#### REPORTS

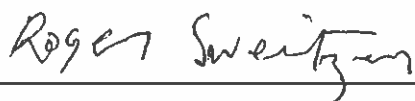
- Refer to Parks board report by Interim Superintendent Elsey
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
  - Includes contributions by Recreation & Fitness Manager, Jen Saylor; Nature Center Manager, Kate Johns; Rentals & Customer Experience Supervisor, Alesha Reed; and Marketing Coordinator, Jen Cremerius

#### EXECUTIVE SESSION

**NEXT MEETING:** Regular Meeting – July 15, 2026 @ 6:30pm

#### ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Lugo, no votes in abstention nor opposition, meeting adjourned at 9:07pm.



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Roger Sweitzer, President / Bradley Berkshire, Vice President



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Susan Lugo, Secretary