

Oakbrook Terrace Community Park District

1S325 Ardmore Avenue,

Oakbrook Terrace, IL 60181

Minutes

July 27, 2021

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on July 27, 2021

Call to Order: President Sweitzer called the meeting to order at 7:00 PM

Roll Call: Commissioner Berkshire, Commissioner Flanagan, Commissioner Joy, Commissioner Lugo, Commissioner Sweitzer

Commissioner absent:

Staff Present: Cathy Fallon, Executive Director, Tom Bell, Superintendent of Facility Operations and Park Maintenance, Antonio Washington, Business Manager, HR

GUESTS: None

PUBLIC COMMENT: Discussion regarding employee concerns with fitness center.

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from June 22, 2021 made by Commissioner Berkshire second by Commissioner Flanagan, no votes in abstention and no votes in opposition, minutes approved

FINANCIAL REPORTS

- Financial Statements and Profit Loss Report – Motion to approve financial statements and profit loss report for month of June made by Commissioner Lugo, second by Commissioner Berkshire, no votes in abstention nor opposition, June financial statements and profit loss report approved
- Disbursements: Motion to approve June disbursements made by Commissioner Flanagan and second by Commissioner Berkshire no votes in abstention nor opposition motion to approve June disbursements passed
- Capital

NEDSRA Refer to Director Fallon's report

LEGAL

OLD BUSINESS

- Dorothy Drennon: Motion to approve change order 8: removal of four pine trees and replace with two new Autumn Blaze Freeman Maples at a cost of \$2,980 made by Commissioner Lugo, second by Commissioner Berkshire, no votes in opposition or abstention, motion for change order 8 approved. Motion to approve change order 9 removal of the two years of Native plant management not to exceed \$5,466.66 from the contract made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention or opposition, motion to approve change order 9 approved. There will be a separate contract for the same bid price for native maintenance which will allow for the close out of project when punch list is complete.
- Fitness Center Operations: Currently there are 24 fitness members which is a decrease of 8 from June. Full time staff will work the desk to help mitigate losses. See summary report put together by Superintendent Tom Bell.

NEW BUSINESS

none

DEPARTMENT REPORTS

- Mr. Kozlowki's report is included with Superintendent Bell's report
- Fitness: Mr. Treichel's report is included with Superintendent Bell's report
- Superintendent Bell's report is included.
- Superintendent Elsey's is included
- MS Newton's report is included in Superintendent Elsey's report
- MS Potosnak's marketing report is included with Superintendent Elsey's report
- MS Reed's registration clerk's report is included with Superintendent Elsey's report
- Administration: Refer to Director Fallon's report.

EXECUTIVE SESSION: Motion to adjourn regular meeting made by Commissioner Lugo, second by Commissioner Flanagan, no votes in abstention nor opposition, motion to adjourn regular

meeting passed. Motion to enter Executive Session to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be purchased made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in abstention nor opposition motion passed

Motion to adjourn Executive Session made by Commissioner Lugo, second by Commissioner Berkshire, no votes in abstention nor opposition, motion to adjourn passed. Motion to return to regular meeting made by Commissioner Lugo second by Commissioner Flanagan, no votes in abstention nor opposition, motion to return to regular meeting approved.

NEXT MEETING *Regular Meeting August 24, 2021 7:00pm*

ADJOURNMENT

Motion to adjourn regular board meeting made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in opposition nor abstention, motion approve to adjourn at 9:00 PM



Roger Sweitzer, President



Cathy Fallon, Secretary