

Oakbrook Terrace Community Park District
15325 Ardmore Avenue
Oakbrook Terrace, IL 60181
July 22, 2025
Minutes

Minutes of the regular meeting of the Oakbrook Terrace Community Park District Board of Commissioners held July 22, 2025

Call to Order: Vice President Berkshire called the meeting to order at 6:34pm

Roll Call: Commissioner Berkshire, Commissioner Joy, Commissioner Rispens

Commissioner Absent: Commissioner Lugo, Commissioner Sweitzer

Staff Present: Shannon Elsey, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; and Lauren Jevaney, Superintendent of Recreation

Guests: None

PUBLIC COMMENT

None

BOARD COMMUNICATIONS

In response to Commissioner Rispens' request for the Park District to purchase gas at a discounted rate from Costco, Director Elsey noted that the Park District has received and been using a Costco credit card. The Park District will receive a credit card statement once the card has been in use for a month, and the Board will be able to review the first statement at the August board meeting.

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from June 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention or opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from June 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from June 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for June 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report.

LEGAL

Refer to Director Elsey's report.

OLD BUSINESS

The Park District will defer approving any shoreline restoration proposal until after meeting with the City of Oakbrook Terrace to discuss a potential lease extension or renewal for Terrace View Park. A sub-committee comprised of Director Elsey, Commissioner Berkshire, Commissioner Rispens, and Community Liaison Flanagan will represent the Park District in these discussions. An initial meeting between both agencies is tentatively set to take place on Thursday, July 31st at 5:00pm at City Hall.

Over the 4th of July weekend, the portable restroom at Heritage Park was vandalized again. The Park District filed a police report with the Oakbrook Terrace Police Department and submitted a Property Loss Report to PDRMA. We also obtained surveillance footage from both Brandywine and Park District cameras, which was shared with PDRMA and the police. Due to the recurring damage and with Board approval, the Park District has removed the restroom for the remainder of the year.

Motion to purchase Bobcat CT5558 Compact Tractor eHST, including the front loader, for a total of \$48,287.35, as detailed in the quote from Atlas Bobcat made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

NEW BUSINESS

Results of the July 15th bid opening for the Heritage Center exterior door replacement project were shared. Motion to approve the lowest responsible bid made by Anderson Lock Company, Ltd. in the amount of \$62,949.00 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

REPORTS

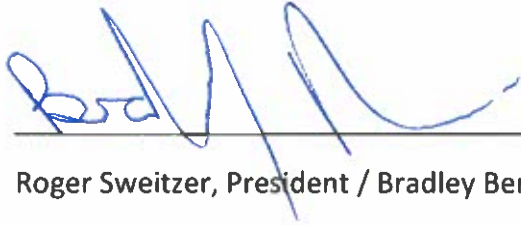
- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
 - Includes contributions by Recreation & Fitness Manager, Mary Swade; Nature Center Manager, Kate Johns; Rentals & Customer Experience Supervisor, Alesha Reed; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

NEXT MEETING: Regular Meeting – August 27, 2025 @ 6:30pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Joy, no votes in abstention nor opposition, meeting adjourned at 7:38pm.

A handwritten signature in blue ink, appearing to be 'Bradley Berkshire', is written over a horizontal line.

Roger Sweitzer, President / Bradley Berkshire, Vice President

Susan Lugo, Secretary