

**Oakbrook Terrace Community Park District**  
**15325 Ardmore Avenue,**  
**Oakbrook Terrace, IL 60181**  
**Minutes**  
**January 26, 2021**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on January 26, 2021 at 2:00PM held at the Heritage Center, 15325 Ardmore Ave, Oakbrook Terrace, IL

**Call to Order:** President Sweitzer called the meeting to order at 2PM

**Roll Call:** ~~Commissioner Berkshire~~, Commissioner Flanagan, Commissioner Lugo, zoom, Commissioner Sweitzer

**Commissioner absent:** Commissioner Berkshire, Commissioner Neffke

**Staff Present:** Cathy Fallon, Executive Director, Antonio Washington, Business Manager, Shannon Elsey, Superintendent of Recreation and interim Recreation Supervisor, Tom Bell, Superintendent of Facility Operations and Park Maintenance

**GUESTS:** None

**PUBLIC COMMENT:** None

**MINUTES OF PREVIOUS MEETING**

Motion to approve minutes from November 17, 2020 made by Commissioner Flanagan second Commissioner Lugo, no votes in abstention and no votes in opposition, minutes approved

**FINANCIAL REPORTS**

- Financial Statements and Profit Loss Report – Motion to approve financial statements and profit loss report for month of November, and December made by Commissioner Flanagan, second Commissioner Sweitzer, no votes in abstention nor opposition, motion to approve November, and December financial statements and profit loss report passed.
- Disbursements: Motion to approve November disbursements made by Commissioner Lugo and second by Commissioner Sweitzer no votes in abstention nor opposition motion to approve November disbursements passed. Motion to approve December disbursements made by Commissioner Sweitzer second by Commissioner Flanagan, no votes in abstention nor opposition, motion to approve December disbursements passed.

**NEDSRA** Due to pandemic NEDSRA has been offering virtual programs to keep participants engaged. Refer to Director Fallon's report for more information

**LEGAL** Director Fallon discussed some items with Shawn such as process of terminating IT contract due to company not meeting needs of park district. She discussed some other items such as clarification of a few general matters and a review of the General Use Ordinance

#### **OLD BUSINESS**

- Dorothy Drennon Park: Officially on hold for the winter. Landworks is coming to the site weekly for inspections
- Communications with the City of Oakbrook Terrace: None

#### **NEW BUSINESS**

Update of the General Use Ordinance.

#### **DEPARTMENT REPORTS**

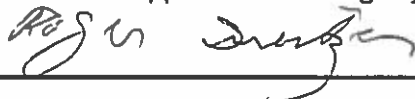
- Mr. Kozlowki's report is included with Superintendent Bell's report
- Fitness: Mr. Treichel's report is included with Superintendent Bell's report
- Superintendent Bell's report is included.
- Superintendent Elsey's is included
- MS Newton's report is included in Superintendent Elsey's report
- MS Potosnak's marketing report is included with Superintendent Elsey's report
- MS Reed's registration clerk's report is included with Superintendent Elsey's report
- Administration: Refer to Director Fallon's report. The Park District is currently operating under the Tier 2 Mitigation under Illinois Resurgence Plan, threshold is currently holding us back from Tier 1 Mitigation is decrease in COVID cases. There are three documents attached to her report to provide clarity as to the operational restrictions that we have at this time. Tier 2 and Tier 1 and All Sport Guidelines are included.

#### **EXECUTIVE SESSION**

**NEXT MEETING** *Regular Meeting February 23, 2021@2:00PM*

#### **ADJOURNMENT**

Motion to adjourn made by Commissioner Flanagan, Second by Commissioner Lugo, no votes in abstention nor opposition meeting adjourned at 3:00 PM



---

Roger Sweitzer, President



---

Cathy Fallon, Secretary