

Oakbrook Terrace Community Park District
15325 Ardmore Avenue
Oakbrook Terrace, IL 60181
January 23, 2024
Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held January 23, 2024

Call to Order: President Sweitzer called the meeting to order at 7:00pm

Roll Call: Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: None

Staff Present: Shannon Eley, Executive Director and Patrick Manieri, Superintendent of Parks & Facilities

Guests: Daniel Flanagan

PUBLIC COMMENT

None

BOARD COMMUNICATIONS

None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from November 14, 2023 made by Commissioner Rispens, second made by Commissioner Berkshire, one vote in abstention, no votes in opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements for November 2023 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve financial statements for December 2023 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report for November 2023 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report for December 2023 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for November 2023 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for December 2023 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report and for list of upcoming events.

LEGAL

In early December 2023, Director Elsey received a letter from State's Attorney concerning tax objections filed against the Park District's 2022 levy. Director Elsey will be working with the legal counsel, as well as with the accounting firm, to determine the best course of action to resolve these.

OLD BUSINESS

Refer to Director Elsey's report.

NEW BUSINESS

Bid opening for the Heritage Center flooring project took place at 10:00am on January 16, 2024. Recommendation for award to go to Integral Flooring Systems, Inc. for project at a cost of \$50,900.00. Motion to approve recommendation to award bid to Integral Flooring Systems, Inc. not to exceed \$50,900.00 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve Section 4: Employee Benefits Cellular Phone Reimbursement made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to support Director Elsey in her proposed salary ranges for professional positions at the Park District made by Commissioner Sweitzer, second by Commissioner Berkshire, no votes in abstention nor abstention, motion approved.

REPORTS

- Parks: Refer to Superintendent Manieri's report
- Fitness and Athletics: Refer to Supervisor Swade's report
- Recreation and Marketing: Refer to Superintendent Jevaney's report
- Supervisor Swade's report is included in Superintendent Jevaney's report
- Supervisor Reed's report is included with Superintendent Jevaney's report

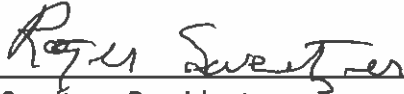
- Supervisor Saletta's report is included with Superintendent Jevaney's report
- Administration: Refer to Director Elsey's report

EXECUTIVE SESSION

NEXT MEETING: Regular Meeting – February 27, 2024 @ 7:00pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Berkshire, second made by Commissioner Rispens, no votes in abstention nor opposition, meeting adjourned at 9:25pm.



Roger Sweitzer, President



Susan Lugo, Secretary