

**Oakbrook Terrace Community Park District
1S325 Ardmore Avenue
Oakbrook Terrace, IL 60181
January 22, 2025
Minutes**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held January 22, 2025

Call to Order: President Sweitzer called the meeting to order at 6:30pm

Roll Call: Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: Commissioner Berkshire

Staff Present: Shannon Elsey, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; and Lauren Jevaney, Superintendent of Recreation

Guests: None

PUBLIC COMMENT

None

BOARD COMMUNICATIONS

None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from November 2024 made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from November 2024 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve financial statements from December 2024 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from November 2024 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from December 2024 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for November 2024 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for December 2024 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Transition to Old Second National Bank

The Park District opened a business money market account with Old Second National Bank on October 7th. We made an initial deposit of \$1,600,000 on October 10th with plans to transition the final funds that remain in our four Evergreen Bank accounts. Those accounts should be closed in the next month.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report.

LEGAL

Refer to Director Elsey's report regarding contacting legal counsel.

OLD BUSINESS

Refer to Director Elsey's report regarding park maintenance at Dorothy Drennon Park.

NEW BUSINESS

Motion to approve Policy Update: 3.1 Holidays made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

The audio system in the Mario Parente Theater was updated in summer 2024 as part of a staged upgrade to the facility and has since experienced issues. The Park District will be working with a new audio engineer to repair/reconfigure the system, and then we will work with our legal counsel to see if any costs can be recovered from the original installer.

Motion to approve the Nature Center building project not to exceed \$22,100 as outlined in the quote from Alpine Ridge Builders made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

REPORTS

- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
 - Includes contributions by Recreation & Fitness Manager, Mary Swade; Rentals & Customer Experience Supervisor, Alesha Reed; Nature Center Supervisor, Laura Saletta; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

NEXT MEETING: Regular Meeting – February 26, 2025 @ 6:30pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Joy, no votes in abstention nor opposition, meeting adjourned at 7:55pm.



Roger Sweitzer, President

Susan Lugo, Secretary