

Oakbrook Terrace Community Park District
15325 Ardmore Avenue, Villa Park, IL 60181

MINUTES

February 28, 2017

Minutes of a regular meeting Board of Commissioners of the Oakbrook Terrace Community Park District held on February 28, 2017, at 7:00 p.m., at the Heritage Center, 15325 Villa Park, IL 60181.

CALL TO ORDER

Acting President Cizek called the meeting to order at 7:00PM

Roll Call: Commissioner Cizek, Commissioner Flanagan, Commissioner Lugo, Commissioner Neffke,

Commissioner absent: Commissioner Sweitzer

Staff Present: Cathy Fallon, Executive Director, Antonio Washington, Business Manager, Mike Giantasio, Superintendent of Recreation, Tom Bell, Superintendent of Facility Operation and Parks Maintenance

Guests: Andy Mancini, Tory Lezza, Darryl Garrison Planning Resources Inc., Ryan Alexander Planning Resources Inc., Tony Castagnoli, Planning Resources Inc.

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from January 24, 2017 made by Commissioner Neffke, Second by Commissioner Flanagan, one vote in abstention, no votes in opposition, minutes approved.

PUBLIC COMMENT Andy Mancini Project Manager made presentation with presenting documents

FINANCIAL REPORTS

- Financial Statements & Profit Loss Report
- Upon motion to approve the financial statements for January 2017 made by Commissioner Flanagan , and second by Commissioner Neffke, the financial reports are approved with no votes in opposition and no votes in abstention.
- Disbursements
Upon motion to approve the disbursements for October, 2016 made by Commissioner Neffke, and second by Commissioner Flanagan, the cash disbursements are approved with no votes in opposition and no votes in abstention.
- Motion to approve the adoption of Financial Policies and Procedures made by Commissioner Neffke, second by Commissioner Flanagan. With no votes in abstention nor opposition, the motion carried.
- Motion to approve the adoption of the Travel Expense Control Act made by Commissioner Neffke, second by Commissioner Flanagan. With no votes in abstention nor opposition, the motion carried.

NEDSRA

Refer to Director Fallon's report for upcoming events, and activities and new staff

LEGAL

- Dorothy Drennon Park – Attorney Rosenzweig has filed arbitration.

Old Business

- Krilich Property see report
- Heritage Park Redevelopment motion to approve base bid of \$919,267 with alternates to be awarded to Elenar Construction with total not to exceed \$985,095.55 made by Neffke, second Commissioner with no votes in abstention nor in opposition, the two motions carried.
- Dorothy Drennon Park included in legal clearance to move forward with repairs. We have to do work before settlement.
- Motion to approve the updated Job Descriptions made by Commissioner Neffke, second by Commissioner Flanagan with no votes in abstention nor opposition, the motion carried.
- Motion to approve the updated Safety Manual made by Commissioer Neffke, second by Commissioner Flanagan, with no votes in abstention, nor opposition, the motion carried.
- Communications with the City of Oakbrook Terrace none this month

New Business

- Budget presentation's main difference was appropriating more tax revenues to the workers' compensation fund to eliminate potential fund balance deficit at year end, April 30, 2017. Motion to approve made by Commissioner Flanagan, second by Commissioner Cizek. With no votes in abstention nor opposition, the motion carried.

REPORTS

- Parks
Mr. Bell's report is included
Building and Grounds Foreman Mr. Hoblit's report is included
- Fitness
New fitness and athletic supervisor Scott is being trained
- Recreation:
Reports from Mr. Gianatasio, Superintendent of Recreation, Ms. Spreitzer, Supervisor of Recreation who will be going to Westmont, and Ms. Johns, Nature Program Coordinator, are included. Interviews are being conducted for a Supervisor of Recreation.
- Marketing
Ms. Borucki's report is included. She resigned and interviews are being conducted.
- Administration : None

EXECUTIVE SESSION:

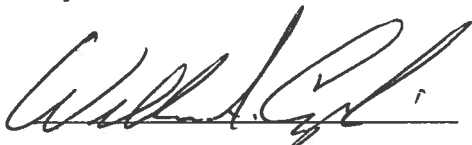
- None

NEXT MEETING

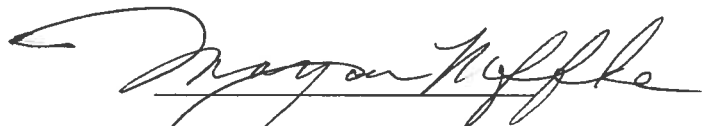
The next meeting *Regular Meeting* will be March 28, 2017@7:00 PM

ADJOURNMENT

Motion to adjourn made Commissioner Flanagan, second by Commissioner Neffke. Meeting adjourned at 7:49PM. No votes in opposition nor abstention, motion to adjourn carried.



Roger Sweitzer, President



Maryann Neffke, Secretary