

**Oakbrook Terrace Community Park District**  
**15325 Ardmore Avenue,**  
**Oakbrook Terrace, IL 60181**  
**February 27, 2024**  
**Minutes**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held February 27, 2024

**Call to Order:** President Sweitzer called the meeting to order at 7:00pm

**Roll Call:** Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

**Commissioner Absent:** None

**Staff Present:** Shannon Elsey, Executive Director, Patrick Manieri, Superintendent of Parks & Facilities, and Lauren Jevaney, Superintendent of Recreation

**Guests:** Daniel Flanagan, Nick Negrete, Natalia Negrete

**PUBLIC COMMENT**

Mr. Negrete presented a report that should have been considered in NPN Flooring's bid for the Heritage Center flooring project.

**BOARD COMMUNICATIONS**

None

**MINUTES OF PREVIOUS MEETING**

Motion to approve minutes made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, minutes approved.

**FINANCIAL REPORTS**

Motion to approve financial statements from January 2024 made by Commissioner Joy, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report for January 2024 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for month of January 2024 made by Commissioner Lugo, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

**Capital:** Refer to Capital update report by Director Elsey.

## **NEDSRA**

Refer to Director Elsey's report.

## **LEGAL**

Tax rate objections: Director Elsey has gathered and sent documentations to both Shawn Flaherty and Joseph Miller III at Ottosen, DiNolfo, Hasenbalg & Castaldo. Included was a document summarizing the Park District's capital expenditures since late fall 2022, as well as over 120 unique documents concerning the Park District's capital planning and Board involvement. The District will continue to work with our legal counsel, as well as our accounting contact from Lauterbach & Amen, to determine the next steps. Recommendations will be brought to the Board of Commissioners at future board meetings.

Assistance with capital projects: Director Elsey has been in regular communication with the Park District's legal counsel since the January board meeting concerning capital projects. Shawn has reviewed an award letter for the Heritage Center flooring project, approved the bid packet for the Mario Parente Theater audio project, and answered questions concerning contractors for an outstanding capital project.

## **OLD BUSINESS**

Park District mission, vision, and values: Staff has been reviewing SurveyMonkey results and compiling results and reviewing feedback.

Motion to appoint Jessica Lindeen as a resident member of the Local Government Efficiency Committee made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved. Ms. Lindeen has been appointed.

## **NEW BUSINESS**

Motion to approve Commissioner Rispens as principal authority for Park District's Illinois Funds account made by Commissioner Sweitzer, second by Commissioner Berkshire, one vote in abstention, no votes in opposition, motion approved.

Results of the structural investigation of the culvert bridge: Results received February 19<sup>th</sup> included for review and discussion.

Motion to approve the Heritage Center flooring project contract to Integral Flooring Systems not to exceed \$50,900 was made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

Motion to approve purchase of new server not to exceed \$13,805.64, as well as the purchase of a server rack with cabling and network connections with the additional amount of \$3,629.55 made by Commissioner Lugo, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

## REPORTS

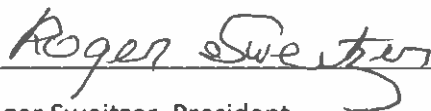
- Parks: Refer to Superintendent Manieri's report
- Fitness and Athletics: Refer to Supervisor Swade's report
- Recreation and Marketing: Refer to Superintendent Jevaney's report
- Supervisor Swade's report is included in Superintendent Jevaney's report
- Supervisor Reed's report is included with Superintendent Jevaney's report
- Supervisor Saletta's report is included with Superintendent Jevaney's report
- Administration: Refer to Director Elsey's report

## EXECUTIVE SESSION

**NEXT MEETING:** Regular Meeting – March 19, 2024 @ 7:00pm

## ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Berkshire, second made by Commissioner Rispens, no votes in abstention nor opposition, meeting adjourned at 8:50pm.

  
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Roger Sweitzer, President

  
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Susan Lugo, Secretary