

Oakbrook Terrace Community Park District
15325 Ardmore Avenue
Oakbrook Terrace, IL 60181
August 27, 2025
Minutes

Minutes of the regular meeting of the Oakbrook Terrace Community Park District Board of Commissioners held August 27, 2025

Call to Order: Vice President Berkshire called the meeting to order at 6:35pm

Roll Call: Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens

Commissioner Absent: Commissioner Sweitzer

Staff Present: Shannon Elsey, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; Lauren Jevaney, Superintendent of Recreation; and Mary Swade, Recreation & Fitness Manager

Guests: Daniel Flanagan, Nathan "Israel" Halicki, Ellie Sarallo, Mike Sarallo

PUBLIC COMMENT

Ellie Sarallo expressed concern about the revised Fitness Center hours, noting that she has worked out at 8:00am on weekdays for several years and that the change disrupts her routine. She asked the Board to consider morning users who will be affected. Director Elsey shared membership statistics and financial data to explain the reasoning behind the adjustment and stated that, although the new hours will take effect September 2nd as planned, staff will monitor usage and membership trends to evaluate the change.

Nathan "Israel" Halicki also spoke about the impact on morning users and reported occasional difficulties swiping in with the current RecTrac registration system. Superintendent Jevaney added that the Fitness Center will receive a new computer in the coming weeks, which should improve RecTrac's functionality.

BOARD COMMUNICATIONS

None

MINUTES OF PREVIOUS MEETING

Motion to approve minutes from July 2025 made by Commissioner Rispens, second by Commissioner Joy, one vote in abstention, none in opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from July 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from July 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for July 2025 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report.

LEGAL

Refer to Director Elsey's report.

OLD BUSINESS

The Park District will postpone approving any restoration proposal until a lease extension or renewal for Terrace View Park has been finalized with the City of Oakbrook Terrace.

NEW BUSINESS

Audit report for FY 2024-25 was presented with recommendation for approval at the September board meeting.

Motion to approve the contract for the Heritage Center exterior door replacement project with Anderson Lock Company, Ltd. in the amount of \$62,949.00 made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve Property Declared Surplus (Five landscaping vehicles: 2002 BCS Harvester, 2002 John Deere Gator, 2005 Kubota HST Tractor, 2010 John Deere Gator, and Western Salt Spreader) made by Commissioner Rispens, second by Commissioner Joy, no votes in abstention nor opposition, motion approved. Roll call approved.

The Park District aims to secure a Terrace View Park lease extension or renewal with the City of Oakbrook Terrace. Director Elsey, Superintendent Manieri, Commissioner Berkshire, Commissioner Rispens, and Community Liaison Flanagan are representing the Park District in these discussions. An initial meeting between the two agencies took place on July 31st. The Board reviewed the July 31st meeting at its August session and agreed to pursue the longest lease extension possible. Director Elsey will contact the City to request the extension and arrange a follow-up meeting.

REPORTS

- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
 - Includes contributions by Recreation & Fitness Manager, Mary Swade; Nature Center Manager, Kate Johns; Rentals & Customer Experience Supervisor, Alesha Reed; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

NEXT MEETING: Regular Meeting – September 24, 2025 @ 6:30pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Joy, no votes in abstention nor opposition, meeting adjourned at 8:36pm.



Roger Sweitzer, President / Bradley Berkshire, Vice President



Susan Lugo, Secretary