

**Oakbrook Terrace Community Park District**

**15325 Ardmore Avenue,**

**Oakbrook Terrace, IL 60181**

**Minutes**

**August 24, 2021**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on August 24, 2021

**Call to Order:** President Sweitzer called the meeting to order at 7:00 PM

**Roll Call:** Commissioner Berkshire arrived 7:10pm, Commissioner Flanagan, Commissioner Joy arrived 7:13pm, Commissioner Lugo, Commissioner Sweitzer

Commissioner absent:

**Staff Present:** Cathy Fallon, Executive Director, Tom Bell, Superintendent of Facility Operations and Park Maintenance, Antonio Washington, Business Manager, HR, Shannon Elsey, Superintendent of Recreation

**GUESTS:** None

**PUBLIC COMMENT:**

**MINUTES OF PREVIOUS MEETING**

Motion to approve minutes from July 27, 2021 made by Commissioner Flanagan second by Commissioner Sweitzer, no votes in abstention and no votes in opposition, minutes approved

**FINANCIAL REPORTS**

- Financial Statements and Profit Loss Report – Motion to approve financial statements and profit loss report for month of July made by Commissioner Lugo, second by Commissioner Flanagan, no votes in abstention nor opposition, motion approved
- Disbursements: Motion to approve July disbursements made by Commissioner Lugo, second Commissioner Flanagan, no votes in abstention nor opposition disbursements approved
- Capital

**NEDSRA** Refer to Director Fallon's report

**LEGAL** No new updates

**OLD BUSINESS**

- Dorothy Drennon: Completely open
- Fitness Center Operations: Consensus to keep fitness center open until January and then reevaluate the numbers, no final decisions until March meeting

**NEW BUSINESS**

Financial report items were presented for discussion

Currently waiting for audit report to be completed, September target date,

Homeowners property tax contribution: average homeowner in Oakbrook Terrace (house valued at \$307k) in Oakbrook Terrace with Homestead Exemption pays towards the park district \$406 per year, tax rate of \$0.00421 per \$1 EAV

Extended Benefits for full timers (starting January 1, 2021)

An idea to offer full time staff one floating holiday each calendar year for a federal holiday not recognized by OBTPD, another idea is to offer full time staff a "birthday holiday" where staff can take one day off in their birth month

Marketing report concerning fitness center

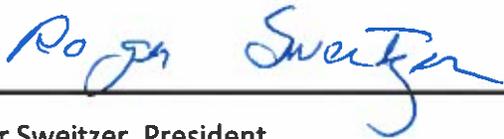
**DEPARTMENT REPORTS**

- Mr. Kozlowki's report is included with Superintendent Bell's report
- Fitness: Mr. Treichel's report is included with Superintendent Bell's report
- Superintendent Bell's report is included.
- Superintendent Elsey's is included
- MS Newton's report is included in Superintendent Elsey's report
- MS Potosnak's marketing report is included with Superintendent Elsey's report
- MS Reed's registration clerk's report is included with Superintendent Elsey's report
- Administration: Refer to Director Fallon's report.

**EXECUTIVE SESSION:**

Motion to adjourn regular board meeting made by Commissioner Flanagan, second by Commissioner Berkshire, no votes in opposition nor abstention, motion approved to adjourn at 8:40PM. Motion to enter into executive session for the appointment, compensation, discipline, performance, or dismissal of specific employees made by Commissioner Flanagan, second by Commissioner Lugo no votes in abstention nor opposition motion approved

Motion to adjourn executive session and enter regular session made by Commissioner Flanagan, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved. Motion to adjourn regular meeting made by Commissioner Lugo , second by Commissioner Berkshire , no votes in opposition nor abstention, motion to adjourn approve at 9:25PM



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Roger Sweitzer, President



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Cathy Fallon, Secretary

**NEXT MEETING** *Regular Meeting September 28, 2021 7:00pm*