

**Oakbrook Terrace Community Park District**

**15325 Ardmore Avenue,**

**Oakbrook Terrace, IL 60181**

**Minutes**

**April 27, 2021**

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held on April 27, 2021

**Call to Order:** President Sweitzer called the meeting to order at 2PM

**Swearing in and appointment of Commissioners:** Swearing in of Commissioner Sweitzer, and Commissioner Joy, Motion to approve appointment of Commissioner Berkshire, made by Commissioner Lugo, second by Commissioner Sweitzer, no votes in abstention nor opposition, appointment of Commissioner Berkshire approved; motion to approve appointment of Commissioner Flanagan, made by Commissioner Sweitzer, second by Commissioner Lugo, no votes in abstention nor opposition motion to approve appointment of Commissioner Flanagan passed

**Roll Call:** Commissioner Berkshire, Commissioner Flanagan, Commissioner Joy, Commissioner Lugo, Commissioner Sweitzer

Commissioner absent: none

**Staff Present:** Cathy Fallon, Executive Director, Antonio Washington, Business Manager, Shannon Elsey, Superintendent of Recreation, Tom Bell, Superintendent of Facility Operations and Park Maintenance

**GUESTS:** None

**PUBLIC COMMENT:** None

**MINUTES OF PREVIOUS MEETING**

Motion to approve minutes from March 23, 2021 made by Commissioner Flanagan second Commissioner Sweitzer, no votes in abstention and no votes in opposition, minutes approved

**FINANCIAL REPORTS**

- **Financial Statements and Profit Loss Report** – Motion to approve financial statements and profit loss report for month of March made by Commissioner Flanagan, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion to approve March financial statements and profit loss report passed.
- **Disbursements:** Motion to approve March disbursements made by Commissioner Flanagan and second by Commissioner Sweitzer no votes in abstention nor opposition motion to approve March disbursements passed.

**NEDSRA** Refer to Director Fallon's report, planning to have in person Reach for the Stars on Wednesday, November 10, 2021

**LEGAL** Director Fallon spoke with Shawn about fitness center options, details will be provided for the May meeting

#### **OLD BUSINES**

- **Dorothy Drennon Park:** Construction continues to move forward and weather permitting will be completed on schedule, change order for lights will be forthcoming, there is a change order attached for the removal of asphalt that was found in the park Motion to approve change order to remove asphalt spoils from project excavation cost not to exceed \$3,375.00 made by Commissioner Flanagan, second Commissioner Berkshire no votes in abstention nor opposition motion to approve change order passed.
- **Communications with the City of Oakbrook Terrace:** Correspondence about the On-the-Go truck parade and 4<sup>th</sup> of July
- **Fitness center operations:** There are currently 24 members using the fitness center, refer to the breakdown of profit/loss of fitness center for the last 5 years. Choice of keeping fitness center open affects other aspects of the park district. Discussion regarding use, and trends. Suggestion to have a survey put out to the residents.
- **Fund balance policy:** Motion to approve Fund Balance Policy made by Commissioner Lugo, second by Commissioner Berkshire, no votes in opposition nor abstention motion approved.
- **Investment Policy:** motion to approve investment policy made by Commissioner Lugo, second Commissioner Flanagan, no votes in opposition not abstention, motion to approve carried
- **Collateral Agreement:** motion to approve collateral agreement made by Commissioner Flanagan, second Commissioner Berkshire no votes in opposition nor abstention, motion passed.

- FY 2021-2022 Budget Motion to approve the FY 2021-2022 budget made by Commissioner Lugo, second by Commissioner Berkshire no votes in abstention nor opposition motion to approve budget passed.

#### **NEW BUSINESS**

none

#### **DEPARTMENT REPORTS**

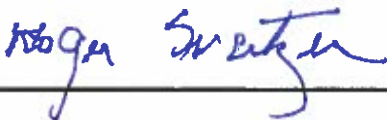
- Mr. Kozlowki's report is included with Superintendent Bell's report
- Fitness: Mr. Treichel's report is included with Superintendent Bell's report
- Superintendent Bell's report is included.
- Superintendent Elsey's is included
- MS Newton's report is included in Superintendent Elsey's report
- MS Potosnak's marketing report is included with Superintendent Elsey's report
- MS Reed's registration clerk's report is included with Superintendent Elsey's report
- Administration: Refer to Director Fallon's report

#### **EXECUTIVE SESSION**

**NEXT MEETING** *Regular Meeting, 2021@7:00 May 25, 2021*

#### **ADJOURNMENT**

Motion to adjourn made by Commissioner Flanagan, Second by Commissioner Lugo, no votes in abstention nor opposition meeting adjourned at 4:25PM



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Roger Sweitzer, President



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Cathy Fallon, Secretary