

Oakbrook Terrace Community Park District
15325 Ardmore Avenue
Oakbrook Terrace, IL 60181
April 23, 2025
Minutes

Minutes of the regular Board of Commissioners of the Oakbrook Terrace Community Park District held April 23, 2025

Call to Order: President Sweitzer called the meeting to order at 6:36pm

Roll Call: Commissioner Berkshire, Commissioner Joy, Commissioner Lugo, Commissioner Rispens, Commissioner Sweitzer

Commissioner Absent: None

Staff Present: Shannon Elsey, Executive Director; Patrick Manieri, Superintendent of Parks & Facilities; and Lauren Jevaney, Superintendent of Recreation

Guests: None

PUBLIC COMMENT

Commissioner Rispens was approached by Jessica Lindeen who asked if the Park District can participate in the City's 4th of July Parade this year. Director Elsey said she would reach out to staff in hopes that the Park District can have a presence at this year's event.

Commissioner Rispens stated that Jessica Lindeen also asked if it would be possible for the Park District to partner with the Village of Villa Park Parks & Recreation Department on youth sports classes. Currently, the Park District partners with the Community Park District of La Grange Park, which is a greater distance for families to drive. Superintendent Jevaney will work with Recreation & Fitness Manager, Mary Swade, to investigate options for fall programs.

BOARD COMMUNICATIONS

Commissioner Rispens noted again that there is a large gap between the end of camp and the start of the 2025-26 school year at School District 48 and asked if there is anything the Park District can do to provide care for children in need during this time (August 11-26). Manager Swade and Superintendent Jevaney will develop a program to be shared by the May board meeting.

Commissioner Berkshire said he was shocked by the turf at Dorothy Drennon Park on a recent visit. Although the conditions had been warm/dry, this should not still be happening. Director Elsey will reach out to Lacey Lawrence at Hitchcock to see what can be done about mitigating shock on the turf.

MINUTES OF FEBRUARY MEETING AND MINUTES OF PREVIOUS MEETING

Motion to approve minutes from February 2025 made by Commissioner Rispens, second by Commissioner Berkshire, one vote in abstention, none in opposition, minutes approved.

Motion to approve minutes from March 2025 made by Commissioner Rispens, second by Commissioner Sweitzer, two votes in abstention, none in opposition, minutes approved.

FINANCIAL REPORTS

Motion to approve financial statements from March 2025 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved.

Motion to approve profit and loss report from March 2025 made by Commissioner Berkshire, second by Commissioner Lugo, no votes in abstention nor opposition, motion approved.

Motion to approve disbursements for March 2025 made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Capital: Refer to Capital update report by Director Elsey.

NEDSRA

Refer to Director Elsey's report.

LEGAL

Refer to Director Elsey's report regarding communication with legal about outstanding tax rate objections.

OLD BUSINESS

Refer to Director Elsey's report regarding park maintenance at Dorothy Drennon Park.

Commissioner Rispens noted that there are still metal pipes in the creek, as well as a dead pine tree along the walking path at Dorothy Drennon Park. In the absence of a working tractor, Commissioner Rispens would like the Parks Department to rent a vehicle to complete the removal of the pipes and dead pine tree by the May board meeting.

NEW BUSINESS

Motion to increase expenses in the Paving & Lighting Fund (85-76) to \$21,000 for FY 2024-25 and reclassify expenses for the culvert bridge project from the Capital Fund (80-991) to the Paving & Lighting Fund made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve one-time transfer of funds from the Corporate Fund (\$100,000) and the Recreation Fund (\$150,000) to the Capital Fund prior to the end of FY 2024-25 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Motion to approve FY 2025-26 Budget & Appropriations Ordinance made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion passed. FY 2025-26 budget will be filed with DuPage County.

Motion to approve quote by Common Sense Turf Management (CS Turf) for fertilization of our parks at a cost not to exceed \$16,800.00 made by Commissioner Rispens, second by Commissioner Berkshire, no votes in abstention nor opposition, motion approved. Roll call approved.

Park District staff received two proposals for the engineering, permitting, and design of the shoreline restoration project at Terrace View Park – one from Reflections Water Light Stone, Inc. in collaboration with Engineering Resource Associates (ERA), and another from Hey & Associates. While Reflections/ERA did not provide a construction estimate, Hey & Associates included a preliminary construction range. Final costs will ultimately depend on the complexity of the restoration – there are several approaches to shoreline and wetland restoration – and the bids received once the project is put out to bid. The Board has requested a construction estimate for the addition of an elevated boardwalk along a section of the pond at Terrace View Park, which will be provided at the May board meeting.

REPORTS

- Refer to Parks board report by Superintendent Manieri
- Refer to Recreation/Fitness/Marketing board report by Superintendent Jevaney
 - Includes contributions by Recreation & Fitness Manager, Mary Swade; Rentals & Customer Experience Supervisor, Alesha Reed; Interim Nature Center Manager, Lauren Jevaney; and Marketing Coordinator, Jen Cremerius

EXECUTIVE SESSION

Motion to adjourn regular board meeting at 8:20pm and enter Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees made by Commissioner Berkshire, second by Commissioner Rispens, no votes in abstention nor opposition, motion approved.

Motion to approve adjournment of Executive Session at 8:45pm and enter regular board meeting made by Commissioner Rispens, second by Commissioner Sweitzer, no votes in abstention nor opposition, motion approved.

NEXT MEETING: Regular Meeting – May 28, 2025 @ 6:30pm

ADJOURNMENT:

Motion to adjourn regular board meeting made by Commissioner Rispens, second made by Commissioner Sweitzer, no votes in abstention nor opposition, meeting adjourned at 8:50pm.

Roger Sweitzer

Roger Sweitzer, President

Susan C. Lugo

Susan Lugo, Secretary