

**Minutes of a Meeting of the  
Oakbrook Terrace Community Park District  
Decennial Committee on Local Government Efficiency  
(Pursuant to PA 102-1088)  
January 23, 2024**

**Call to Order:** Shannon Eley, Executive Director of the Park District and Chairman of the Decennial Committee called the meeting to order at 6:00pm

**Roll Call:** Director Eley, Commissioner Berkshire, Commissioner Joy, Commissioner Rispen, Commissioner Sweitzer, Resident Flanagan

**Committee Members Absent:** Commissioner Lugo and Resident Cizek

**Staff Present:** Patrick Manieri, Superintendent of Parks & Facilities

**Guests:** None

**REVIEW OF EFFICIENCIES AND INCREASED ACCOUNTABILITY OF THE OAKBROOK TERRACE PARK DISTRICT TO PREPARE THE REPORT FOR THE COUNTY BOARD OF DUPAGE COUNTY**  
Chairman Eley reported that the Illinois Association of Park Districts (IAPD) has provided a template for the required Decennial Committee on Government Efficiency report. The template allows agencies to customize the report based on the specifics of their size and operational structure. The Committee reviewed the template and discussed the areas that are applicable to the Oakbrook Terrace Park District.

While reviewing the template, Chairman Eley noted that there are several policy and procedure manuals that the Park District can include in the report, including an Employee Policies & Procedures Manual, a Financial Policies & Procedures Manual, and a Safety Policy Manual.

Chairman Eley discussed the intergovernmental agreements that the Park District has with other agencies, including but not limited to Hinsdale Parks & Recreation Department (cooperative programming at the Lake View Nature Center), School District 48 (LEAP Afterschool program), the City of Oakbrook Terrace (tri-party agreement), and Elmhurst Youth Baseball (use of Terrace View Park ballfield).

Commissioner Sweitzer noted that the Park District cooperates with other units of local government on initiatives, which saves taxpayers dollars by eliminating redundancy, citing the Park District's participation in the Oakbrook Terrace Police Department's annual National Night Out event. Commissioner Joy said the Park District also does this by assisting the City of Oakbrook Terrace with its Summer Concert Series and 4<sup>th</sup> of July event, helping to provide park space, resources, and intergovernmental support.

When discussing ways that the Park District benefits the community outside of traditional open space, facilities, and programs, Commissioner Sweitzer reminded the Committee that the Park District was willing to allow the Fitness Center to be used as temporary shelter after the large apartment fire that occurred in Oakbrook Terrace in Summer 2023. At that time, the Park District worked with the Park District Risk Management Agency (PDRMA) and the American Red Cross to discuss the logistics and liability associated with serving as a temporary shelter for displaced residents. Although the service was ultimately not needed last summer, the Park District is ready and willing to serve in such a capacity should the need arise again.

**SURVEY OF RESIDENTS IN ATTENDANCE FOR INPUT ON MATTERS DISCUSSED IN THE MEETING OF THE OAKBROOK TERRACE PARK DISTRICT DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY**

Commissioner Sweitzer mentioned that Resident Cizek may not be able to fulfill the obligations of the Decennial Committee on Local Government Efficiency, and it would be wise to find another resident to serve on the Committee. Commissioner Rispens noted that local resident and School District 48 kindergarten teacher, Jessica Lindeen, expressed interest in being involved with the Park District and may be a good fit to serve for the remaining meetings. Chairman Elsey stated that she would follow up with Resident Lindeen, and if she was interested and available, the Board of Park Commissioners could appoint her to the Decennial Committee on Local Government Efficiency at the February 2024 regular board meeting.

Chairman Elsey conducted a survey of the residents in attendance for input/comments on the matters discussed in the meeting of the Oakbrook Terrace Park District Decennial Committee on Local Government Efficiency. No additional comments or questions were received.

**NEXT MEETING:** Tuesday, March 19, 2024 at 6:00pm at the Oakbrook Terrace Park District's Heritage Center, Board Room, 1S325 Ardmore Ave., Oakbrook Terrace, IL 60181

**ADJOURNMENT:**

Motion to adjourn meeting of Decennial Committee on Local Government Efficiency made by Resident Flanagan, second made by Commissioner Rispens, no votes in abstention nor opposition, meeting adjourned at 6:59pm.



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Shannon Elsey, Executive Director and Chairman