

MINUTES

February 24, 2011

Minutes of a regular meeting of the Board of Commissioners of the Oakbrook Terrace Park District held on February 24, 2011 at 7:05 p.m., at the Heritage Center, 1S325 Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

CALL TO ORDER

Roll Call: Dan Flanagan, Bill Cizek, Maryann Neffke, Susan Lugo, Roger Sweitzer.

Commissioners absent from the meeting: *None*.

Also present: Laura Barron, Director of Parks and Recreation; Liane Knight, Nature Center Superintendent; Tim Reinbold, Recreation Superintendent; Lauri Bauer, Recording Secretary.

PUBLIC COMMENT – OPEN DISCUSSION

Dave Emanuelson is at the meeting to discuss the resident survey which is a part of the comprehensive plan. Mr. Emanuelson addressed the components of a master plan. Mr. Emanuelson distributed a draft of the survey to be distributed to residents which he then reviewed with the commissioners.

MINUTES OF PREVIOUS MEETINGS

The minutes of the February 10, 2011 special meeting were presented. Upon motion made by Commissioner Flanagan, seconded by Commissioner Lugo, the minutes of the February 10, 2011 meeting are approved as presented. The motion passed; there were no votes in opposition and no abstentions from voting.

The minutes of the January 20, 2011 regular meeting were presented. Upon motion made by Commissioner Neffke, seconded by Commissioner Lugo, the minutes of the January 20, 2011 regular meeting are approved as presented. The motion passed; there were no votes in opposition and no abstentions from voting.

NEDSRA

Director Barron reported that a pending issue with NEDSRA is IMRF. Discussion has been taking place over how to implement such a plan. The NEDSRA board is proceeding carefully.

FINANCIAL REPORTS

Approval of the Disbursements for January. Motion to approve: Commissioner Cizek; Second: Commissioner Lugo. Ayes 5, with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor. There were no votes in opposition and no votes in abstention.

Approval of the Financial Statement for January. Motion to approve: Commissioner Lugo; Second: Commissioner Flanagan. Ayes 5, with Commissioners Flanagan, Lugo, Neffke, Cizek, Sweitzer voting in favor. There were no votes in opposition and no votes in abstention.

Upon motion made by Commissioner Cizek, seconded by Commissioner Flanagan, the Williams Architects invoice in the amount of \$104.69 is approved. The motion passed with Commissioners Lugo, Neffke, Cizek, Flanagan, Sweitzer voting in favor; there were no votes in opposition and no votes in abstention.

LEGAL

Nothing to report.

ORDINANCE FOR THE ISSUE OF GENERAL OBLIGATION BONDS

Upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, the District shall issue bonds for three years. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

The Bond Ordinance is attached to these minutes and made a part hereof.

OLD BUSINESS

KRILICH PROPERTY

Director Barron spoke with Greg Wilcox regarding the lack of notification of the planning meeting. The appraisal came back for the property at \$149,000 for the land only. Discussion ensued as to the value of the land, the cost of improvement and other issues related to the property.

SPORTING ACTIVITIES

Mr. Reinbold asked the Commissioners about the swan peddle boat. The commissioners indicated that they are interested in purchasing the swan peddle boat.

PARC GRANT – FITNESS CENTER

Nothing has been heard on the grant.

HVAC – Fitness Center

A claim has been filed with the Illinois Emergency Management Agency and PDRMA for the damaged air conditioner units.

Fitness Center Sign

The City Council agreed to waive the fees for hearing for the sign. On March 8th, Director Barron will be at the City Council for the public hearing.

Employee Manual

Director Barron provided the commissioners with their copies of the employee manual.

Surplus Property Ordinance

Upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, the Surplus Property Ordinance, as presented, is approved. There were no votes in opposition and no abstentions from voting.

Other – Master Plan

Following discussion, upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, Design Perspectives shall be hired for the following projects: the Master Plan; Veteran's Park; and OSLAD grant application at a cost not to exceed \$106,000. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

Phase II and III of Dorothy Drennon Park will be addressed after a later time.

Employee Manual

Director Barron explained that the District was closed when it snowed on Ground Hog Day. Emergency Closure pay, as explained in the employee manual, does not apply to part time or seasonal employees. Director Barron would like to change this policy so that it would apply to part time and seasonal employees. The commissioners were in agreement and asked Director Barron to make the change to the policy.

Included in the manual were two anti-nepotism policies. Following discussion, it was determined that the first policy which allows for hiring of relatives, under certain circumstances, is suitable for the District.

Upon motion made by Commissioner Flanagan, seconded by Commissioner Lugo, the Closing Pay Policy and the Anti-Nepotism Policy will be amended in accordance with the discussions. The motion passed; there were no votes in opposition and no abstentions from voting.

REPORTS

Recreation

Mr. Reinbold reported that 30 girls attended the first Princess Party. Commissioner Cizek spoke very highly of the staff that ran the program. The board wants to send a letter to each of the girls thanking them for their hard work.

Halloween Party. The city has included an amount of money for the Halloween Party however the City's budget is not yet approved.

Lake View Nature Center

Ms. Knight indicated the snake exhibit is ongoing. Family winter play day was well attended by 170 individuals.

Fitness Center

The surplus equipment ordinance was already addressed. Mr. Mulford is working with Pastor Mabins on a basketball rental.

Parks

Mr. White is not at the meeting. The Parks Department is building the water wars for the summer carnival.

Marketing

Director Barron passed out a marketing flyer in addition to the school flyer. A marketing project is also being worked on with Club Com.

Administration

Much of Director Barron's material was covered earlier in the meeting.

Work is being done on the PDRMA accreditation.

ADJOURNMENT

Motion to adjourn at 8:55 p.m. by Commissioner Flanagan, seconded by Commissioner Lugo, and approved by all.

Roger Sweitzer, President

Maryann Neffke, Secretary