

# **MINUTES**

*January 20, 2011*

Minutes of a regular meeting of the Board of Commissioners of the Oakbrook Terrace Park District held on January 20, 2011 at 7:00 p.m., at the Heritage Center, 1S325 Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

## **CALL TO ORDER**

Roll Call: Dan Flanagan, William Cizek, Maryann Neffke, Susan Lugo, Roger Sweitzer.

Commissioners absent from the meeting: *None*.

Also present: Laura Barron, Director of Parks and Recreation; Liane Knight, Nature Center Superintendent; Tim Reinbold, Recreation Superintendent; Larry White, Parks Superintendent; Lauri Bauer, Recording Secretary.

## **MINUTES**

Approval of the minutes of the November 18, 2010 Regular Meeting. Motion to approve: Commissioner Flanagan; Second: Commissioner Lugo; Ayes: 5; Nays: 0. Abstentions: 0.

Approval of the minutes of the November 18, 2010 Executive Session. Motion to approve: Commissioner Lugo; Second: Commissioner Flanagan; Ayes: 5; Nays: 0. Abstentions: 0.

## **VETERAN'S PARK COMPREHENSIVE PLAN**

Tod Stanton from Design Perspectives presented a multi-phase plan for Dorothy Drennon Park offering different options for the park. Discussion ensued regarding an OSLAD grant in addition to a master plan.

## **NEDSRA**

Director Barron reported that Gina Greenwald has been hired as the new executive director. The NEDSRA board is very excited about her in the position.

## **FINANCIAL**

Approval of the Disbursements for November. Motion to approve: Commissioner Cizek; Second: Commissioner Flanagan. Ayes 5, with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor. Nays: 0; Abstentions: 0.

Approval of the Financial Statement for November. Motion to approve: Commissioner Lugo; Second: Commissioner Flanagan. Ayes 5, with Commissioners Flanagan, Lugo, Neffke, Cizek, Sweitzer voting in favor. Nays: 0; Abstentions: 0.

Approval of the Disbursements for December. Motion to approve: Commissioner Cizek; Second: Commissioner Lugo. Ayes 5, with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor. Nays: 0; Abstentions: 0.

Approval of the Financial Statement for December. Motion to approve: Commissioner Cizek; Second: Commissioner Flanagan. Ayes 5, with Commissioners Flanagan, Lugo, Neffke, Cizek, Sweitzer voting in favor. Nays: 0; Abstentions: 0.

Upon motion made by Commissioner by Commissioner Neffke, seconded by Commissioner Lugo, the Villa Park Office Equipment invoice in the amount of \$1,185 is approved. The motion passed with Commissioners Lugo, Neffke, Cizek, Flanagan, Sweitzer voting in favor; there were no votes in opposition and no votes in abstention.

Upon motion made by Commissioner by Commissioner Lugo, seconded by Commissioner Flanagan, the Wlliams Architects overage of \$642.68 is approved. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor; there were no votes in opposition and no votes in abstention.

Upon motion made by Commissioner Lugo, seconded by Commissioner Flanagan, the proposal from Steven Giannini & Associates for the appraisal in the amount of \$1800 is approved. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor; there were no votes in opposition and no votes in abstention.

## **LEGAL**

Nothing to report.

## **OLD BUSINESS**

### **Krilich Property**

Director Barron reported that the appraisal is going forward now that it has been approved.

### **Sporting Activities**

Nothing to report.

## **NEW BUSINESS**

### **PARC Grant**

Nothing to report. The District should hear in March or April if it has received the grant.

### **HVAC – Fitness Center**

Director Barron reported that two new units have been installed. The third unit is on hold until the District is notified about the grant.

### **Fitness Center Sign**

Director Barron has been working with the City to so this matter can go forward.

### **Review of Executive Session Minutes**

Upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, all of the Executive Minutes which have been approved shall remain confidential. The motion passed; there were no votes in opposition and no abstentions from voting.

### **Bonds**

Director Barron indicated that the bonds will be coming up for approval. Following, discussion, it was decided to take the bonds out on a multi-year basis in order to save the legal fees and to possibly facilitate larger projects. Director Barron wants to have the bonds funded in late April to mirror the District's fiscal year.

### **Approval of 2011 Meeting Dates**

Upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, the 2011 Meeting Date Calendar is approved as presented. The motion passed; there were no votes in opposition and no abstentions from voting.

## **REPORTS**

### **Recreation**

Commissioner Lugo asked about the Winter Break Camp which was canceled because she received a call at home from a resident. Mr. Reinbold explained how he handles

scheduling, advertising and canceling of a program. Commissioner Neffke asked Director Barron to call the resident on Friday.

Mr. Reinbold thanked Commissioner Lugo for volunteering at Polar Express.

Commissioner Cizek asked Mr. Reinbold about the Pastor Mabins basketball program. Given that this would be held at the Fitness Center, it would be handled by Mr. Mulford.

## **Lake View Nature Center**

Ms. Knight reported that she received a \$4000 grant and a \$200 mini-grant. Work continues on the snake exhibit.

Ms. Knight also spoke of the Geo-cache program which is going to be at the Nature Center.

## **Fitness Center**

Director Barron reported that the first Healthy Minds Healthy Bodies participant is starting at the Fitness Center with Mr. Mulford.

Commissioner Neffke asked Director Barron to ask Mr. Mulford to bring a comparison of attendance to the budget meeting.

## **Parks**

Mr. White reported that the Parks Department is trying to keep up with the ice this week. Todd is working on a recreation department project. There are also a couple of projects at the Nature Center.

## **Marketing**

Director Barron reported that Ms. Long is working on a special at the Fitness Center in addition to other projects.

## **Administration**

Director Barron reported that she has applied for an AED matching grant for heart saver AEDs.

Digital signage agreements are being worked on at the Fitness Center and the Heritage Center. Director Barron and Mr. Mulford are meeting with the company next week.

There are a couple of employees working on the PDRMA health incentive program.

The drawings for the culvert have been turned in to the City.

A gate proposal is being prepared and given to the City to block vehicles at the front of the culvert without blocking pedestrian traffic.

Director Barron was invited to attend a meeting with Peter Murphy and the new CEO of IPRA and asked to attend the conference a day early. The commissioners were in agreement with this.

Director Barron contacted PDRMA regarding loitering at the parks. The District is complying with the requirements necessary for enforcement to reduce this problem

### **PUBLIC COMMENT – OPEN DISCUSSION**

For future budget presentations, Mr. Sweitzer asked for one more column in each budget to calculate the percentage of change in the budget.

President Sweitzer asked that instead of a power point, for a one page summary which includes all line items which are over budget by 10%, another section which details items which were 10% less than the previous year. The third section should detail capital plans. Goals and Objectives should be included with the one page sheet as well.

The first budget meeting is scheduled for February 10, 2011.

### **MASTER PLAN**

Discussion turned to the idea of a master plan and the rest of the options being offered. Commissioner Neffke wants to emphasize the Veteran's Garden.

The matter shall be put on the February agenda.

### **ADJOURNMENT**

Motion to adjourn at 9:15 p.m. by Commissioner Flanagan, seconded by Commissioner Lugo, and approved by all.

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Roger Sweitzer, President

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Maryann Neffke, Secretary