

MINUTES

April 21, 2010

Minutes of a regular meeting of the Board of Commissioners of the Oakbrook Terrace Park District held on April 21, 2010 at 6:30 p.m., at the Heritage Center, 1S325 Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

CALL TO ORDER

President Sweitzer called the meeting to order at 6:30 p.m.

Roll Call: Dan Flanagan, William Cizek, Maryann Neffke, Susan Lugo, Roger Sweitzer.

Commissioners absent from the meeting: None.

Also present: Laura Barron, Director of Parks and Recreation; Liane Knight, Nature Center Superintendent; Larry White, Superintendent of Parks; Tim Reinbold, Recreation Superintendent; Deanne Gust; Lauri Bauer, Recording Secretary.

EXECUTIVE SESSION

Upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, the Regular meeting was adjourned to Executive Session to discuss personnel at 6:35 p.m. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

Upon motion made by Commissioner Cizek, seconded by Commissioner Neffke, the Executive Session concluded at 7:50 p.m. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

Upon motion made by Commissioner Flanagan, seconded by Commissioner Lugo, the Regular Session reopened at 8:00 p.m. The motion passed with Commissioners Lugo, Neffke, Cizek, Flanagan, Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

MINUTES

Approval of the minutes of the March 25th regular meeting, as amended. Motion to approve: Commissioner Lugo; Second: Commissioner Neffke; Ayes: 5, Nays: 0, Abstentions: 0.

NEDSRA

The NEDSRA report is included in Director Barron's written report included with the board package.

FINANCIAL

Approval of the Financial Statement for March. Motion to approve: Commissioner Neffke; Second: Commissioner Cizek. Ayes: 5, with Commissioners Flanagan, Neffke, Lugo, Sweitzer, Cizek voting in favor, Nays: 0, Abstentions: 0.

Commissioner Neffke asked about the \$200 charge for the Illinois Park and Recreation Association on the credit card statement. Director Barron explained that this is for the ad for the recreation supervisor. Several other questions were asked which were deemed to be deposits for summer camp trips.

Director Barron reported the District is still in the black which is shown on the financial reports.

LEGAL

Nothing to report.

OLD BUSINESS

Culvert

The permit requests are being prepared and will be sent to DuPage County. Director Barron is planning on asking for construction to begin on September 1st due to a number of summer activities in the area. The Commissioners felt that this matter should be commenced earlier.

The scoreboard plans will be looked at before the underground work is done. It is thought that the scoreboard will be a cleaner matter and could be done sooner.

Krilich Property

Director Barron received an email from Greg Wilcox. York Center cancelled their meeting with Greg Wilcox. The commissioners then discussed the boundaries and it was noted that nothing will be approved at DuPage County until the park district signs off.

SPORTING ACTIVITIES

Bags Game

Mr. Reinbold distributed a photo of the Bags game which could be installed at Heritage Park. This game would be installed by the Splash Pad area. Director Barron plans on discussing cosponsoring a bags tournament and other marketing opportunities with Gulliver's Restaurant.

Tennis Court Fence

The Commissioners reviewed the written materials for painting the tennis court fence.

Upon motion made by Commissioner Lugo, seconded by Commissioner Flanagan, the proposal from Precision Painting & Decorating is approved to paint the tennis court fence at a cost of \$2,950.00. The motion is approved with Commissioners Lugo, Neffke, Cizek, Flanagan and Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

Upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, the proposal from U.S. Tennis Court Co., to fill the cracks, paint and restripe the tennis court surface at a cost of \$16,800.00 is approved. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo and Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

Ardmore Avenue Extension

Director Barron reported that Commissioner Neffke gave a very nice speech before the Oakbrook Terrace City Council. At this time, the matter has been voted down by the City Council although there was talk as to keeping the issue alive. Discussion ensued as to the future of the Ardmore Avenue extension.

2010-2011 Budget

Ms. Bauer passed out updated worksheets using actual income and expenses through April 21, 2110. Director Barron stated that the material the Commissioners were given was not previously reviewed by her.

Employee Manual, Sections 4.1 through 4.15

Upon motion made by Commissioner Cizek, seconded by Commissioner Flanagan, Sections 4.1 through 4.15 of the Employee Manual are approved. The motion passed; there were no votes in opposition and no abstentions from voting.

NEW BUSINESS

Election of Officers

Upon motion made by Commissioner Neffke, seconded by Commissioner Lugo, the following commissioners are elected to the positions listed:

President – Roger Sweitzer
Vice President – Susan Lugo
Secretary – Maryann Neffke
Treasurer – Bill Cizek

The motion passed; there were no votes in opposition; Commissioner Sweitzer abstained from voting.

Purchase of Gator

Upon motion made by Commissioner Cizek, seconded by Commissioner Neffke, the District shall purchase a Gator TS from Circle Tractor, at a net cost of \$4,226.90. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo and Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

Corporate Fund Balance Transfer

Upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, a transfer of \$1,700,000.00 shall be made from the corporate fund to the recreation fund. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo, and Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

REPORTS

Recreation

Summer is being prepared for currently. An ad was included in The Brandywine Messenger advertising for summer camp. The cost was approximately \$600 and one camper signing up for the summer would pay for the advertisement.

Placement of signs was discussed for 14th Street and Michigan Avenue among other areas in Brandywine to let residents know of activities at the park district.

Lake View Nature Center

Ms. Knight reported that the Nature Center has been very busy. Spring Celebration is May 1st.

Fitness Center

Director Barron reported that they are working on end of the fiscal year activities at the Fitness Center.

Other

Commissioner Flanagan asked about a concert which could be presented by a musician who is a neighbor of Commissioner Flanagan's. It was suggested that the National Night Out evening might be a good time.

Parks

Mr. White reported that the waterfall has been drained, washed, and had the rocks reset. The Splash Pad has been repainted.

There was graffiti by the dumpster area and the playground.

The motion detector light is set to discontinue at 10:00 p.m. Commissioner Cizek asked that the light stay on later. Mr. White said that the light can stay on all night if the Commissioners deem it appropriate.

Marketing

The marketing report is included with the board report.

Administration

Director Barron reported that she has been in contact with an insurance broker regarding a quote on health insurance.

OPEN DISCUSSION

Mr. Sweitzer suggested an idea he had to plant a flower with a tag in honor of military personnel residents who are serving in the war. Director Barron will check into this and report further to the board.

MINUTES

Approval of the minutes of the March 25, 2010 executive session. Motion to approve: Commissioner Lugo; Second: Commissioner Cizek; Ayes: 5, Nays: 0, Abstentions: 0.

ADJOURNMENT

Motion to adjourn at 9:30 p.m. by Commissioner Flanagan, seconded by Commissioner Neffke, and approved by all.

Roger Sweitzer, President

Maryann Neffke, Secretary