

# **Minutes**

*November 19, 2009*

Minutes of a regular meeting of the Board of Commissioners of the Oakbrook Terrace Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

## **CALL TO ORDER**

President Sweitzer called the meeting to order at 7:00 p.m.

Roll Call: Dan Flanagan, William Cizek, Maryann Neffke, Susan Lugo, Roger Sweitzer

Commissioners absent from the meeting: None.

Others present: Deanne Gust; Laura Barron, Director of Parks and Recreation; Liane Knight, Nature Center Superintendent; Larry White, Parks Department Superintendent; Lauri Bauer, Recording Secretary.

## **MINUTES**

Approval of the minutes of the September 24, 2009 Regular Meeting as amended. Motion to approve: Commissioner Cizek; Second: Commissioner Lugo. Ayes: 5, Nays: 0, Abstentions: 0.

Approval of the minutes of the September 24, 2009 Executive Session. Motion to approve: Commissioner Cizek; Second: Commissioner Lugo. Ayes: 5, Nays: 0, Abstentions: 0.

Approval of the minutes of the October 22, 2009 Executive Session. Motion to approve: Commissioner Neffke; Second: Commissioner Cizek. Ayes: 5, Nays: 0, Abstentions: 0.

## **National Night Out**

Corporal Shehee introduced himself and discussed National Night Out. Corporal Shehee discussed various opportunities that communities could introduce and discussed the objectives of the National Night Out.

Upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, the District shall support the National Night Out program and passed with Commissioners Flanagan, Cizek, Neffke, Lugo and Sweitzer voting in favor. There were no votes in opposition and no votes in abstention.

## **CULVERT REPAIR**

Director Barron introduced John Mayer who discussed the proposal he presented regarding the culvert repair. Different options were discussed regarding the repairs. Three different firms were considered for this work. The work will begin with a survey, an evaluation of options, engineering plans, and the wetland evaluation.

It was noted that Bruce Mackey from Mr. Mayer's firm has worked with grants with DuPage County.

Upon motion made by Commissioner Lugo, seconded by Commissioner Flanagan, the firm shall be hired to prepare an evaluation of the bridge, at a cost of \$7,350 for Phase I. The motion passed with Commissioners Flanagan, Cizek, Neffke, Lugo and Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

Mr. Mayer will be at the January 28<sup>th</sup> meeting.

## **NEDSRA**

Director Barron reported that NEDSRA is working on their budget. There is nothing to report on IMRF at this time.

## **FINANCIAL**

Approval of Disbursements for the month of October. Motion to approve: Commissioner Cizek; Second: Commissioner Flanagan. Ayes: 5, with Commissioners Flanagan, Neffke, Cizek, Lugo, Sweitzer voting in favor. Nays: 0, Abstentions: 0.

Approval of the Financial Report for the month of October. Motion to approve: Commissioner Lugo; Second: Commissioner Cizek. Ayes: 5, with Commissioners Flanagan, Neffke, Cizek, Lugo, Sweitzer voting in favor. Nays: 0, Abstentions: 0.

## **LEGAL**

Mr. Hoppa reported that the Freedom of Information Act will change in January. The Executive Director will be the FOIA officer for the District. Mr. Hoppa suggested setting up a separate email address for the position: [FOIA@obtpd.org](mailto:FOIA@obtpd.org).

One or more individuals at the District will need to receive training on the Open Meetings Act.

The City has prepared an intergovernmental agreement for the loan of money to pay for the culvert repair. Mr. Hoppa is not in favor of this accepting this agreement.

Commissioner Neffke asked about comp time for salaried employees. Mr. Hoppa indicated that comp time can be offered to employees but does not have to be. Mr. Hoppa indicated that comp time is only available in public entities and is common.

## **OLD BUSINESS**

### **Culvert**

This was covered previously.

### **Krilich Property**

A Special meeting has been scheduled for December 3<sup>rd</sup>.

Commissioner Cizek asked about park planning for the Krilich property beyond the Nature Center. Mr. Hoppa thinks this would good for the park district.

### **Sporting Activities**

Youth Basketball is starting. Outside activities have concluded.

### **Ardmore Avenue Extension**

Commissioner Neffke indicated that the City had the Ardmore Avenue Extension on its agenda. Commissioner Neffke indicated that she felt it would have been good to have a representative at that meeting.

### **Employee Manual**

The Commissioners will vote on this matter at the January meeting. Director Barron asked the Commissioners to review this material prior to such time.

## **NEW BUSINESS**

Upon motion made by Commissioner Lugo, seconded by Commissioner Neffke, the Tax Levy is approved. There were no votes in opposition and no votes in abstention.

## **REPORTS**

### **Recreation**

Mr. Reinbold has been approached by a children's drama interested in holding their classes in the Mario Parente Theatre.

Alice in Wonderland will replace Willy Wonka this spring as a Special Event.

### **Lake View Nature Center**

Ms. Knight reported that the Fall Open House is this Saturday. Ms. Knight reported on the Rain Garden which Mr. Stoddard established. Discussion ensued as to the work that is done on the gardens.

### **Fitness Center**

The Fitness Center is running smoothly.

A proposal was presented for HVAC units at the Fitness Center. For units which have not been replaced. Mr. White will investigate the cost of these units.

Mr. White reported that Inland Mechanical has been out to switch over the heat.

Commissioner Flanagan asked about the string trimmers, gas, and EPA restrictions. Mr. White has asked the vendor about the restrictions.

### **Marketing**

Marianne Long's marketing report is included in the board package.

Director Barron asked about the date for the Christmas party. It was decided to hold the Christmas party on Thursday, the 10<sup>th</sup> of December.

### **Administration**

Director Barron passed out a thank you from Royce Realty Management.

### **OPEN DISCUSSION**

None.

### **ADJOURNMENT AND NEXT MEETING**

The next regular meeting will be January 28, 2010 at 7:00 p.m.

Motion to adjourn at 9:00 p.m. by Commissioner Cizek, seconded by Commissioner Neffke, and approved by all.

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Roger Sweitzer, President

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Maryann Neffke, Secretary