

Minutes

September 24, 2009

Minutes of a regular meeting of the Board of Commissioners of the Oakbrook Terrace Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

CALL TO ORDER

President Sweitzer called the meeting to order at 7:00 p.m.

Roll Call: Dan Flanagan, William Cizek, Maryann Neffke, Susan Lugo, Roger Sweitzer

Commissioners absent from the meeting: None.

Others present: Mary Pakos, resident of the District; Dennis Ulrey and Dave Emanuelson representing Brusseau Design Group, LLC; Larry White, Parks Superintendent; Deanne Gust; Laura Barron, Director of Parks and Recreation; Tim Reinbold, Superintendent of Recreation; Liane Knight, Superintendent of the Nature Center; Tim Hoppa from Ottosen, Britz, Kelly & Cooper, Ltd; Lauri Bauer, Recording Secretary.

MINUTES

Approval of the minutes of the August 27, 2009 Regular Meeting. Motion to approve: Commissioner Cizek; Second: Commissioner Flanagan. Ayes: 5, Nays: 0, Abstentions: 0.

Approval of the minutes of the August 27, 2009 Executive Session. Motion to approve: Commissioner Flanagan; Second: Commissioner Neffke. Ayes: 5, Nays: 0, Abstentions: 0.

PLANNING CONSULTANT – Brusseau Design Group, LLC

Dennis Ulrey and Dave Emanuelson spoke to the meeting regarding the services their firms provide for comprehensive park planning.

Messrs. Ulrey and Emanuelson left the meeting.

NEDSRA

Director Barron reported that there will be a special meeting next week to review IMRF options.

FINANCIAL

Approval of Disbursements for the month of August. Motion to approve: Commissioner Cizek; Second: Commissioner Neffke. Ayes: 5, with Commissioners Flanagan, Neffke, Cizek, Lugo, Sweitzer voting in favor. Nays: 0, Abstentions: 0.

Approval of the Financial Statement for August. Motion to approve: Commissioner Cizek; Second: Commissioner Flanagan. Ayes: 5, with Commissioners Flanagan, Neffke, Cizek, Lugo, Sweitzer voting in favor. Nays: 0, Abstentions: 0.

LEGAL

Mr. Hoppa has reviewed the lease agreement for Terrace View Park regarding maintenance which is the responsibility of the park district. Discussion ensued and concern was voiced to secure an independent engineer and not to have work done by Paul Burke.

Freedom of Information Act and Open Meetings Act Changes. The District will be required to appoint an individual to attend training on the requirements of these Acts.

Mr. Hoppa was asked about the Krilich property. He sees potential issues with land cash donation requirements related to senior housing. Mr. Hoppa asked that he be given a list of amenities the District wishes as it relates to the Krilich property. Concern was voiced regarding open space on the property which could be used for activities. The Nature Center will be a good addition to this property.

OLD BUSINESS

Krilich Property

This matter was covered under legal.

Sporting Activities

A hard ball was put through a window of the Heritage Center today.

Splash Plash – Playground

The sensors were replaced and the winter shutdown will be done next week.

Ardmore Avenue Extension

Commissioner Neffke asked all those present to become active on this matter. This matter has been on the City Council agenda again.

Concrete Project

The concrete project is now complete.

Fuel Service Agreement

This matter is complete and will be taken off the agenda.

National Night Out

Master Shehee would like to attend a future board of commissioners meeting to discuss National Night Out which is the first Tuesday of each August.

NEW BUSINESS

Employee Manual

This matter will be voted on next month. The next section will also be included in the October board package for review.

Capital Projects, Special Recreation Projects

Following discussion, it was determined that the tennis courts will be filled and painted in the spring at a cost of \$16,800 by Team Reil.

Discussion of the sand wasps at Dorothy Drennon. Upon motion made by Commissioner Flanagan, seconded by Commissioner Lugo, the District shall contract with Year Round Maintenance, to remove sand in the play areas and add ADA approved mulch at a cost of \$9,070. The motion passed with 5 commissioners voting aye, namely Commissioners Flanagan, Neffke, Cizek, Lugo, Sweitzer. Nays: 0, Abstentions: 0.

REPORTS

Recreation

Mr. Reinbold reported that there is a new church group renting the theatre beginning in October which will generate approximately \$9000 of revenue annually.

Mr. Reinbold is keeping a close eye on ensuring that revenues are exceeding expenses. Preschool classes were consolidated to meet minimums and preschool classes are being held in the mornings only.

Director Barron reported that participation reports are being developed to track numbers of those attending programs which will be available in the near future.

Commissioner Cizek asked about the availability of preschool to a resident who has a hearing impaired child. This resident should either call or come into the park district office.

Lake View Nature Center

Ms. Knight reported that Mr. Stoddard has finished planting the rain garden but will be doing some further work.

Fall classes have started. October is traditionally the busiest month at the Nature Center and staff is preparing for such.

Fitness Center

The Fitness Center individual doing the cleaning has resigned. Currently, Mr. Mulford has negotiated a price with Imperial Cleaning to begin doing the cleaning, within the budget allotment, beginning in October.

Director Barron has offered York Center Park District resident rates to join the Fitness Center.

Parks

Commissioner Cizek asked about painting the tennis court fencing. Director Barron will secure some quotations and recommends budgeting this for next year.

Marketing

Commissioner Lugo asked a question about a potential sponsorship for the turkey coloring contest with H&R Block. Director Barron reported that Ms. Long has been very helpful with a great deal of marketing materials.

Administration

Director Barron reported that pictures of commissioners will be taken at the October board meeting.

The burglar and fire alarms will be worked on at the garage next.

Now that the lawsuit between the City and York Township has been resolved, the permitting process for the playground can be completed.

President Sweitzer asked Director Barron about charges which were made on the MasterCard and Director Barron indicated that the expenditure for a foursome at the

Seaspar golf outing. Director Barron indicated that it will be charged to Special Recreation and but that it will not be done again in the future.

A&F Golf Outing. Director Barron indicated she and Mr. Reinbold are members of the Administrative & Finance Section. Director Barron stated that she and Mr. Reinbold will reimburse the District for the costs related to the golf outings in question, one being the A&F outing and the other being the BMW volunteer outing.

Commissioner Cizek asked that a copy of the credit card invoice now be included with the monthly financial information.

Mr. Sweitzer asked about the change in maintaining personnel files for department heads with Director Barron. Director Barron indicated that PDRMA recommends this and that human resource professionals recommended this practice to her. Director Barron indicated that she could only discuss this further in executive session.

EXECUTIVE SESSION

Upon motion made by Commissioner Flanagan, seconded by Commissioner Lugo, the Regular meeting was adjourned to Executive Session to discuss personnel at 9:25 p.m. The motion passed with Commissioners Neffke, Cizek, Flanagan, Lugo, Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

Upon motion made by Commissioner Neffke, seconded by Commissioner Flanagan, the Executive Session concluded at 9:55 p.m. The motion passed with Commissioners Neffke, Cizek, Flanagan, Lugo, Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

OPEN DISCUSSION

None.

ADJOURNMENT AND NEXT MEETING

The next meeting will be October 22nd at 7:00 p.m.

Motion to adjourn at 10:00 p.m. by Commissioner Neffke, seconded by Commissioner Flanagan, and approved by all.

Roger Sweitzer, President

Maryann Neffke, Secretary