

# **Minutes**

*August 27, 2009*

Minutes of a regular meeting of the Board of Commissioners of the Oakbrook Terrace Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

## **CALL TO ORDER**

President Sweitzer called the meeting to order at 7:05 p.m.

Roll Call: Maryann Neffke, Roger Sweitzer, William Cizek, Dan Flanagan, Susan Lugo.

Commissioners absent from the meeting: None.

Laura Barron, Director of Parks and Recreation; Tim Reinbold, Superintendent of Recreation; Liane Knight, Superintendent of the Nature Center; Tim Hoppa from Ottosen, Britz, Kelly & Cooper, Ltd; and, Lauri Bauer, Recording Secretary.

## **EXECUTIVE SESSION**

Upon motion made by Commissioner Flanagan, seconded by Commissioner Lugo, the Regular meeting was adjourned to Executive Session to discuss personnel at 7:10 p.m. The motion passed with Commissioners Neffke, Cizek, Flanagan, Lugo, Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

Upon motion made by Commissioner Neffke, seconded by Commissioner Cizek, the Executive Session concluded at 8:25 p.m. The motion passed with Commissioners Neffke, Cizek, Flanagan, Lugo, Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

## **PLANNING CONSULTANT**

The planning consultant presentation was not made and moved to the September meeting.

## **MINUTES**

Approval of the minutes of the July 23, 2009 Regular Meeting. Motion to approve: Commissioner Neffke; Second: Commissioner Cizek. Ayes: 3, Nays: 0, Abstentions: 2.

## **FINANCIAL**

Approval of Disbursements for the month of July. Motion to approve: Commissioner Flanagan; Second: Commissioner Lugo. Ayes: 5, with Commissioners Flanagan, Neffke, Cizek, Lugo, Sweitzer voting in favor. Nays: 0, Abstentions: 0.

Approval of the Financial Statement for July. Motion to approve: Commissioner Cizek; Second: Commissioner Lugo. Ayes: 5, with Commissioners Flanagan, Neffke, Cizek, Lugo, Sweitzer voting in favor. Nays: 0, Abstentions: 0.

## **LEGAL**

Mr. Hoppa reported that there is a meeting on September 2<sup>nd</sup> with the City. Attorneys will not be present at this meeting.

## **NEDSRA**

There is a NEDSRA board meeting on September 2<sup>nd</sup> with a meeting prior to review the NEDSRA Director.

## **OLD BUSINESS**

### **Krilich Property**

Nothing to report.

### **Sporting Activities**

A seasonal participation report will be prepared in the near future. Otherwise, there was nothing to report.

### **Splash Plash – Playground**

Maintenance on the sensors and the controller has been done by Fountain Technology.

### **Ardmore Avenue Extension**

Nothing to report.

### **Fuel Service Agreement**

The City is not interested in amending their contract. This is one of the topics for discussion at the meeting on September 2<sup>nd</sup>.

### **Concrete Project**

There was some water leaking in after the heavy rain; the leak was found and the contractor showed Mr. White where to caulk which has not been done as of this date.

## **Surplus Property Ordinance**

Approval of the Surplus Property Ordinance. Motion to approve: Commissioner Lugo; Second: Commissioner Cizek. Ayes: 5, with Commissioners Flanagan, Neffke, Cizek, Lugo, Sweitzer voting in favor. Nays: 0, Abstentions: 0.

## **Employee Manual –**

These sections were given to the Commissioners for their review and future discussion.

## **OLD BUSINESS**

Master Shehee from the DuPage County Sheriff's Department will be at the September meeting to introduce himself and briefly discuss National Night Out for August 2010.

## **NEW BUSINESS**

### **REPORTS**

#### **Recreation**

Mr. Reinbold reported that summer activities have concluded; preschool and other fall programming have or will begin soon. Minimum numbers are required to be met in order for programs or other activities to go forward.

#### **Lake View Nature Center**

Mr. Verbick has resigned to take a full-time position with the Kane County Forest Preserve.

A Target grant has been received for next year's Wild Wednesday program.

The new seats for the mushrooms which were damaged are being prepared.

#### **Fitness Center**

The Fitness Center is working on the cleaning with some adjustments to staffing.

#### **Parks**

The door openers are in. The caulking has already been addressed.

#### **Marketing**

Director Barron reported that Ms. Long was very helpful in acknowledging Mr. Parente's passing and as well as the preparations for the memorial service. John Stoddard has been instrumental with updating the web site especially with regard to Mr. Parente.

### **Administration**

Director Barron reported that she was in contact with staff department heads while she was on vacation.

Mr. Sweitzer asked if the District should provide a tree for Mr. Parente in conjunction with the tree memorial program.

Commissioner Neffke asked about the cost of the shiny paper used in the brochure. Director Barron reported that there is no cost difference.

The natural gas service has been put out to bid and there will be an approximate \$2500 annual savings to the District.

### **DISCUSSION**

Mr. Swietzer received a letter thanking the District for their support of the senior section.

Commissioner Flanagan asked about changing the sand to ground tires for Dorothy Drennon Park because children are being stung by wasps. Director Barron recommended ADA mulch which does not attract the wasps. The board would like this to be done quickly so that children do not continue to receive wasp stings.

### **ADJOURNMENT AND NEXT MEETING**

The next meeting will be September 24<sup>th</sup> at 7:00 p.m.

Motion to adjourn at 9:10 p.m. by Commissioner Flanagan, seconded by Commissioner Lugo, and approved by all.

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Roger Sweitzer, President

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Maryann Neffke, Secretary