

# **MINUTES**

*March 12, 2009*

Minutes of the workshop of the Board of Commissioners of the Oakbrook Terrace Park District held on March 12, 2009 at 7:00 p.m., at the Heritage Center, 1S325 Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

## **CALL TO ORDER**

President Sweitzer called the meeting to order at 7:00 p.m.

Roll Call: Dan Flanagan, Maryann Neffke, Bill Cizek, Susan Lugo, Roger Sweitzer.

Commissioners absent from the meeting: None.

Also present: Shawn Mulford, Fitness Center Superintendent; Shawn Flaherty from the firm Ottosen, Britz, et al; Laura Barron, Director of Parks and Recreation; Lauri Bauer, Recording Secretary.

## **FITNESS CENTER**

Mr. Mulford presented the Fitness Center budget which he then reviewed with those present. Mr. Mulford presented a slide showing what members want in a fitness center facility. He then went on to review the proposed 2009-2010 budget for the Fitness Center. Changes include restructuring of the fees charged for group exercise and karate as well as the fees paid to instructors for these courses. Free lunchtime aerobics has changed to a fee based program.

Commissioner Cizek asked whether consideration has ever been given to offering programs geared toward younger individuals in an effort to combat childhood obesity. Mr. Mulford will look into cooperative programming.

The cleaning account is undergoing a significant reduction as staff will be doing the cleaning and the cleaning service will be eliminated. Efforts will be made during the year to ensure that the cleanliness of the club is maintained at the high level which members have come to expect.

Following the operational budget, capital improvements for the Fitness Center were reviewed. Two pieces of cardiovascular equipment and two other pieces of equipment are replaced each year. Due to an hvac unit requiring replacement, capital items for the current year were not replaced. For the upcoming year, recumbent bicycles and treadmills are scheduled for replacement. In the weight room, two pieces of equipment are scheduled for replacement in addition to functional training equipment.

EFTs (electronic funds transfer) have been a success for the Fitness Center which began in December. The 5k run has been eliminated.

## **AUDIT**

There has only been a minimal increase to the audit fund due to the large fund balance.

## **INSURANCE**

Director Barron reviewed the proposed budget for the insurance fund which is minimal due to the fund balance.

## **PAVING & LIGHTING**

There is a small budget for this item due to the fund balance.

Commissioner Flanagan noted that there are a number of lighting companies who provide a lift as part of their services so that the District would not have to pay separately for the rental of a lift.

## **IMRF**

There has been a significant increase in the IMRF fund due to the large losses sustained by IMRF over the past year.

Commissioner Lugo asked a question regarding the levying of property taxes which was responded to by Mr. Flaherty.

## **SOCIAL SECURITY**

This fund was formerly the workers compensation fund.

## **SPECIAL RECREATION**

The levy is for four cents and several adjustments have been made with salary allocations for those working with NEDSRA. Discussion ensued as to the proper use of special recreation funds.

## **DEBT SERVICE/BOND FUND**

Director Barron reviewed this fund.

## **OPERATING BUDGET**

Director Barron reviewed some cuts she has come up with in the operational budget. Salaries have been adjusted with no increases. In Corporate, all conferences are recommended for cutting except for PDS for Director Barron and Mr. Reinbold. Discussion ensued as to cuts being made which do not affect day to day operations of the District. It was agreed that conferences, with the exception of PDS, will be eliminated.

Director Barron reviewed other cuts from the budget. It was agreed to cut the summer staff picnic but to keep the Christmas party. She then went on to review other cuts at the Nature Center and Fitness Center.

The capital budget was reviewed line by line. The lightning detection system was eliminated. Discussion ensued as to the need for a zero turn mower. Director Barron will have Mr. White prepare a replacement schedule including any needed repairs for the equipment which will include the gators.

The fountain will be removed but the stage cover will remain in the budget. A log splitter, when needed, will be rented. Office furniture will be purchased used as opposed to new. The scoreboard will be kept in the budget. A portable sign will be kept in the budget. Media equipment which includes an lcd projector will be kept in the budget. New computers will be kept in the budget. Splash Pad improvements will be at a cost not to exceed \$18,000.

Discussion ensued as to the need for a second plow. Mr. White will be at the regular meeting later in the month to discuss this item.

Mr. Flaherty is recommending a two column document for the budget and appropriation ordinance which includes a budget which is a plan and a second column to give some room to appropriate more money. One item which could go under capital is account 764 because the facility repairs are related to the facilities.

Mr. Flaherty reported that a question has arisen with regard to the off track betting money. In 1993, a document was signed authorizing the funds to go into the corporate fund if there is no museum. Mr. Flaherty is comfortable with the off track betting money going into the corporate fund based on this resolution.

## **ADJOURNMENT**

Motion to adjourn at 9:40 p.m. by Commissioner Cizek, seconded by Commissioner Flanagan, and approved by all.

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Roger Sweitzer, President

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Maryann Neffke, Secretary