

MINUTES

September 25, 2008

Minutes of the regular meeting of the Board of Commissioners of the Oakbrook Terrace Park District held on September 25, 2008 at 7:00 p.m., at the Heritage Center, 1S325 Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

CALL TO ORDER

President Sweitzer called the meeting to order at 7:00 p.m. and Ms. Bauer took the minutes of the meeting.

Roll Call: Dan Flanagan, Maryann Neffke, Bill Cizek, Roger Sweitzer.

Absent from the meeting: Susan Lugo.

Others present: Laura Barron, Director of Parks and Recreation; Larry White, Superintendent of Parks; Shawn Mulford, Fitness Center Superintendent; Liane Knight, Nature Center Superintendent; Eric Anderson, Harris Bank; Laurel Bauer.

MINUTES

Approval of the minutes of the August 21, 2008 Regular Meeting. Motion to approve: Commissioner Flanagan; Second: Commissioner Neffke. Ayes: 4, Nays: 0, Abstentions: 0 with Commissioner Lugo absent.

Approval of the minutes of the August 21, 2008 Executive Session. Motion to approve: Commissioner Flanagan; Second: Commissioner Neffke. Ayes: 4, Nays: 0, Abstentions: 0 with Commissioner Lugo absent.

REORDER OF THE AGENDA

Mr. Mulford has the volleyball league starting tonight and has asked to be moved up on the agenda. He will be followed by Eric Anderson from Harris Bank.

Fitness Center Report

Mr. Mulford distributed a packet of information regarding the pricing structure with eft availability through the new software. Mr. Mulford explained the pricing structure he is recommending. For the first ten days, there will be no enrollment fee and a fee of \$14.95 per month. The marketing pieces were reviewed with the commissioners. Mr. Mulford explained that the marketing campaign will cost \$5,000. Mr. Mulford will be ready to put the new pricing structure in place when the new software is available.

Upon motion made by Commissioner Flanagan, seconded by Commissioner Neffke, the pricing structure presented by Mr. Mulford is approved. The motion passed with Commissioners Flanagan, Cizek, Neffke and Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting with Commissioner Lugo was absent from the meeting.

BONDS

Eric Anderson was present at the meeting to present debt service alternatives to fund capital projects, a copy of which is attached to these minutes. Mr. Anderson explained the options available to the District in order to finance capital projects.

It was decided to accelerate the bond process and Mr. Anderson will have to appropriate documentation prepared. Director Barron will prepare a schedule of capital projects for board consideration. Mr. Flanagan stated that he would like to have a plan for capital expenditures.

NEDSRA

Director Barron asked the board members to consider attending the NEDSRA holiday party.

NEDSRA has asked IMRF to evaluate the numbers if NEDSRA were to change to IMRF from their current plan. Director Barron will present further information as it becomes available.

FINANCIAL

Approval of Disbursements for the month of August. Motion to approve: Commissioner Cizek; Second: Commissioner Neffke. Ayes: 4, with Commissioners Flanagan, Cizek, Neffke, Sweitzer voting in favor, Nays: 0, Abstentions: 0, with Commissioner Lugo absent from the meeting.

Approval of the Financial Statement for August. Motion to approve: Commissioner Cizek; Second: Commissioner Flanagan. Ayes: 4, with Commissioners Flanagan, Cizek, Neffke, Sweitzer voting in favor, Nays: 0, Abstentions: 0 with Commissioner Lugo absent.

LEGAL

Culvert

Director Barron reported that she went to the county building and met with Paul Hoss yesterday. DuPage County believes that the area in which the culvert is located is a public right of way and therefore cannot be leased property. The property was transferred from the township to the city in 1966. Only the entity who received the parcel can authorize any work to be done. Director Barron contacted Dick Schroeder and found out that the township is contesting the transfer in 1966. It would appear that the correct owner, once determined, would need to repair the culvert.

The commissioners thanked Director Barron for her diligent work on this matter.

OLD BUSINESS

Krilich Property

Director Barron reported that the county reported that the Krilich property is being looked into with regard to permitting as well as the bike path and other matters.

Sporting Activities

Some new activities are being reviewed for the spring and Mr. Reinbold will present additional information at an upcoming meeting.

Commissioner Cizek asked if the District could work on some possible programs utilizing the Salvation Army's gym if the Salvation Army were to give permission for the District to use the gym.

Splash Pad/Playground

Director Barron reported that some last measurements are being completed and that the installation work will be done in the spring.

The playground vendor came out to address the playground issues. The District will receive a \$1,000 credit. The hopscotch will be painted onto the playground. Director Barron is working on further credits due to the vendor utilizing District staff and equipment for installation of the playground material.

Ardmore Avenue Extension

Commissioner Neffke reported that a package is being sent to IDOT providing additional information regarding this matter.

NEW BUSINESS

Property Tax Appeals

Mr. Sweitzer will execute the documents for the tax appeals.

Memorial Plaque

Van Kampen is interested in placing a memorial plaque outside the fitness center overlooking the park. More information will be provided next month.

Roof Update

Director Barron met with Custom Roofing Contracting who looked at the roof. More information will be provided at the next meeting.

Employee Benefits

Director Barron explained that employee benefits are given to staff on an anniversary basis. Director Barron is asking that all benefits be moved to a calendar year basis to which the Commissioners were in agreement. The manual is being reviewed and will be provided at future meetings.

REPORTS

Recreation

Director Barron reported that new programs are being working on, cooperative programs, new special events as well as the new software program.

Lake View Nature Center

Ms. Knight reported that she has applied for a new grant. Discussion ensued as to various animals which have been sighted in the area. The county has signed off on the garden so this matter will now be closed.

The shed has been taken down and the new shed will be installed on October 6th.

Ms. Knight reported on a problem with the alarms which continues.

Parks

Mr. White asked if there were any questions on his written report. Slit seeding will be done either tomorrow or next week. Mr. White still wants to work on the ball field.

Marketing

Marianne Long has been working very hard on press releases and on the fitness center marketing plan.

Administration

Director Barron discussed the items in her report throughout the meeting.

Mr. White and Mr. Azzarello have worked very hard to keep the Heritage Center dry during the recent rains and they were thanked for all of their efforts in this regard.

OPEN DISCUSSION

None.

EXECUTIVE SESSION

None.

Adjournment

Motion to adjourn at 9:45 p.m. by Commissioner Cizek, seconded by Commissioner Neffke and approved by all.

Roger Sweitzer, President

Maryann Neffke, Secretary