

# **MINUTES**

*August 21, 2008*

Minutes of the regular meeting of the Board of Commissioners of the Oakbrook Terrace Park District held on August 21, 2008 at 7:00 p.m., at the Heritage Center, 1S325 Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

## **CALL TO ORDER**

President Sweitzer called the meeting to order at 7:00 p.m. and Ms. Bauer took the minutes of the meeting.

Roll Call: Maryann Neffke, Susan Lugo, Bill Cizek, Dan Flanagan, Roger Sweitzer.

Others present: Laura Barron, Director of Parks and Recreation; Tim Reinbold, Superintendent of Recreation; Larry White, Superintendent of Parks; Shawn Mulford, Fitness Center Superintendent; Liane Knight, Nature Center Superintendent; Shawn Flaherty and Tim Hoppa from Ottosen Britz Kelly Cooper & Gilbert, Ltd; Laurel Bauer.

## **REORDER OF AGENDA**

There is a request to move the Fitness Center Report which will follow the Minutes agenda item because Mr. Mulford has another commitment.

## **MINUTES**

Approval of the minutes of the July 31, 2008 Regular Meeting. Motion to approve: Commissioner Lugo; Second: Commissioner Neffke. Ayes: 5, Nays: 0, Abstentions: 0.

### ***Fitness Center Report***

Mr. Mulford reported on the revenues at the Fitness Center which also included a survey of other park districts' membership rates. Mr. Mulford met with Bockyn and reviewed the current status of the software implementation. The Commissioners asked a number of questions with respect to the new fee structure. Mr. Mulford set a goal of complete implementation for the new software to coincide with the Winter brochure.

*Mr. Mulford left the meeting.*

## **NEDSRA**

Director Barron met with NEDSRA staff regarding their Ambassador program which she explained and the ambassador will be at the November board of commissioners meeting.

## **FINANCIAL**

Approval of Disbursements for the month of July. Motion to approve: Commissioner Cizek; Second: Commissioner Neffke. Ayes: 5, with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor, Nays: 0, Abstentions: 0.

Approval of the Financial Statement for July. Motion to approve: Commissioner Cizek; Second: Commissioner Flanagan. Ayes: 5, with Commissioners Flanagan, Cizek, Neffke, Lugo, Sweitzer voting in favor, Nays: 0, Abstentions: 0.

## **LEGAL**

### **Culvert**

Director Barron reported that she and Kathi Elliott met with the City. The easements were researched and Director Barron offered to prepare a history of the culvert. The City will identify the easements and the park district will prepare the history.

Prior to the park district taking over the property, there was a one acre lake. The culvert goes under Route 83 which went to the warming house. The culvert also crossed a dirt road. The culvert was part of the infrastructure of the property that the city owned. Director Barron will also contact Gary Alden. Years ago, dye was dumped into a lake in Lombard and the dye appeared in the lake. Commissioner Flanagan suggested getting the number off of the culvert and searching it on the internet.

### **Attorney**

Mr. Flaherty introduced himself and the Ottosen firm which has eighteen attorneys. The firm concentrates on pension funds, fire districts, school districts. Mr. Hoppa has worked almost exclusively with park districts for the past five years, doing contracts, planning, zoning, budgets, tax levies.

*Messrs. Flaherty and Hoppa left the meeting.*

## **OLD BUSINESS**

### **Krilich Property**

Director Barron reported that there is not much going on. The major issue is funding. Ms. Pihos asked what the District anticipates with regard to open land and suggested checking on the DuPage County ordinance with regard to this topic. Director Barron will contact DuPage County.

## **Ardmore Avenue Extension**

Discussion ensued as to the upcoming meeting with Sandra Pihos, other elected officials and residents of the District.

## **Sporting Activities**

President Sweitzer asked if there was any information on this topic. Commissioner Neffke suggested lacrosse. Commissioner Lugo suggested field hockey and Commissioner Cizek suggested basketball or mush ball. Commissioner Flanagan met a group of individuals, some of whom are residents, last week who suggested flag football. Mr. Reinbold indicated that he has experience with flag football.

## **Splash Pad/Playground**

The playground surface is in. Rubberized surface and mulch could not be utilized for a variety of reasons so a poured in surface was used. The wrong color surface was used and the hopscotch was not put in. Director Barron contacted the vendor and is working on resolving these issues. Commissioner Cizek asked about the softer parts of the surface to which Director Barron indicated that this kind of surface has an eight foot fall rate.

Director Barron met with the plumbing and electrical contractors regarding the adjustments to the splash pad being planned for September. Discussion ensued regarding motion detectors, timers on the lights, and other options to provide lighting at night. Staff is working on a proposal for the board to have the work done in-house.

## **NEW BUSINESS**

Director Barron indicated that Sandra Pihos suggested that the District prepare a resolution for the meeting on August 25<sup>th</sup> opposing the Ardmore Avenue extension.

*Residents Mary Pakos and Linda Bavone entered the meeting.*

The commissioners discussed the resolution which was in the board package in opposition to the Ardmore Avenue extension. Upon motion made by Commissioner Neffke, seconded by Commissioner Cizek, the resolution as prepare and attached to these minutes is approved. The motion passed; there were no votes in opposition and no abstentions from voting.

The resolution will be read at the meetings at Brandywine on Monday and the City Council meeting on Tuesday. Commissioner Neffke will read the resolution on Monday and Mr. Sweitzer will read the resolution on Tuesday.

## **OPEN DISCUSSION**

None.

## **REPORTS**

### **Recreation**

Mr. Reinbold reported that the kiddie carnival and pooches at the splash pad both went very well. The splash pad is now closed for the season. It was a very good season for the splash pad with no shut downs as a result of County inspections.

Summer programs have wrapped up and fall programming is upcoming.

### **Lake View Nature Center**

Ms. Knight distributed her report. Wild Wednesdays finished yesterday with 266 people in attendance for the last program. Wild Wednesdays had 2,100 attendees for the summer. Commissioner Cizek asked about securing butterflies to which Ms. Knight responded that there are many regulations regarding butterflies. Commissioner Flanagan noted an increase in the number of bats. Discussion ensued regarding the new tarantula.

### **Parks**

Mr. White responded to a question from Commissioner Flanagan regarding the sump pump and the flooding which occurred. A dehumidifier has been installed in the lower level.

Mr. White has Todd doing inspections around the buildings and grounds. A bad plug was found by the pop machine which was replaced immediately. Mr. White described a problem he encountered with the dump truck.

The commissioners noted their appreciation to Todd and the maintenance department for all their efforts in resolving a number of issues.

### **Administration**

Director Barron asked if any commissioners knew when the last playground was installed at Dorothy Drennon Park. The commissioners thought 1997 or 1998.

President Sweitzer asked Director Barron to add a dotted line to the business manager on the organization chart. Director Barron spoke with others in the field who indicated that the dotted line would be to the auditor or an attorney. President Sweitzer stated that this was a functional responsibility. The dotted line creates the perception that the person reports to the board according to Director Barron. Commissioner Cizek stated that he

views this as a safeguard and protection to the commissioners. The treasurer reports to the board and the business manager shall report to the treasurer.

Commissioner Lugo saw software for employee manuals at a conference which may be of interest. Director Barron stated that she is using the model from PDRMA.

### **OPEN DISCUSSION**

None.

### **EXECUTIVE SESSION**

Pursuant to the provisions of Section (2) (c) (1) of the Illinois Open Meetings Act, and upon motion duly made to enter into closed session by Commissioner Cizek, seconded by Commissioner Lugo, approved by all of the commissioners, the meeting was placed in closed session to discuss personnel at 9:20 p.m. The meeting returned to open session at 10:10 p.m.

### **RECONVENE**

Upon motion made by Commissioner Cizek, seconded by Commissioner Lugo, Director Barron will be given an increase of 4% effective August 1, 2008. All yes with Commissioners Flanagan, Cizek, Neffke, Lugo and Sweitzer voting in favor. There were no votes in opposition and no abstentions from voting.

### **ADJOURNMENT**

Motion to adjourn at 10:20 p.m. by Commissioner Lugo, seconded by Commissioner Neffke, approved by all.

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Roger Sweitzer, President

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Maryann Neffke, Secretary