

MINUTES

March 13, 2008

Minutes of a Special Meeting called for the purpose of budget presentations for the Fitness Center and the Lake View Nature Center for the Oakbrook Terrace Park District held on March 13, 2008 at 7:00 p.m., at the Heritage Center, 1S325 Ardmore Avenue, Oakbrook Terrace, DuPage County, Illinois.

Roll Call: Dan Flanagan, Maryann Neffke, Bill Cizek, Susan Lugo, Roger Sweitzer.

Others present: Laura Barron, Director of Parks and Recreation; Shawn Mulford, Superintendent of the Fitness Center; Liane Knight, Superintendent of the Nature Center; and, Laurel Bauer, recording secretary.

President Sweitzer asked about the status of the off track betting money. The matter is still part of the legislative process and it is not known the time frame of this matter.

The first department to present their budget was the Fitness Center.

FITNESS CENTER

Mr. Mulford began by reviewing revenues and membership at the Fitness Center, including resident fees and rates at neighboring fitness centers. With the new computer system, it is anticipated that revenues will increase due to the EFTs.

Mr. Mulford continued through the expenses associated with the Fitness Center. There is a new account for Leagues held at the Fitness Center which will be separate from the Recreation Department. Cash prizes are being replaced by Fitness Center gift certificates. Retail Sales was increased due to increased sales of product. Part of the increase in office supplies is due to the change in membership cards with the new system.

Custodial has decreased from the previous year. General Repairs has decreased \$5,000 from the previous year. Mr. Mulford continued through each of the line items with regard to expenses.

The next topic is the Capital Improvement Fund which includes carpeting for the functional training room; equipment replacements for the weight room and the cardiovascular room; and equipment for the functional training room.

The board members thanked Mr. Mulford for his presentation.

LAKE VIEW NATURE CENTER

Director Barron reviewed the Nature Center budget. The off track betting money is included in this budget however, it is not known if the money will be received or not.

Discussion ensued as to general operating expenses and the loss of off track betting money. Director Barron addressed possible steps to prepare the District for going forward.

Commissioner Flanagan asked Director Barron to determine which park districts have gone to referendum and which have passed.

Director Barron reviewed the summary and detail pages of the Nature Center budget. More outreach programs are planned as well as improved cooperative programming. Support staff estimated salaries are being monitored closely.

Director Barron was asked to review the cleaning contract and spec it out and obtain bids to ensure that the District is receiving competitive pricing. Discussion ensued as to stocking of the lake and the fishing derby.

The Audit Fund is anticipated to be the same as last year. The Liability Insurance Fund is in good shape. Paving and Lighting has a large fund balance. The Fitness Center lighting is being charged to this item. In the future, the levy for this fund can be reduced. IMRF has a large deficit. As staff is added, this fund needs to be addressed. Workers compensation is also at a deficit and it is being recommended to be moved into the liability fund. Then, the Workers comp is going to be renamed Social Security. Special Recreation has been increased to the maximum rate and will generate an additional \$54,000 in revenue per year. The port o lets will be moved to Special Recreation as will the fishing derby. A new ADA accessible mulch replacement product is also included in Special Recreation. An automatic door at the Heritage Center would also be included in this fund.

Capital Fund and a grant projects were also addressed. Other items include: Splash Pad resurfacing; the filtration system upgrade with automatic chemical feeder; fencing; computer software and hardware. The Heritage Center roof is being planned for 2009-2010. Commissioner Flanagan asked Director Barron to also price a metal shingle for the roof.

The personnel salary pool increase is calculated at 5%. Following discussion, it was agreed to change the amount to 4%, to be determined by anniversary date and performance.

ADJOURNMENT

Motion to adjourn at 10:20 p.m. made by Commissioner Neffke; Second: Commissioner Cizek; Ayes: 5; Nays: 0; Abstentions: 0.

Roger Sweitzer, President

Maryann Neffke, Secretary